

Fifty-Sixth Annual Convention

WEST VIRGINIA STATE CHAPTER

P.E.O. SISTERHOOD

Organized May 9, 1962



Growing in the Love of P.E.O.

Representative of International Chapter

Patricia Brolin-Ribi

Second Vice President, International Chapter, P.E.O.

West Virginia State Chapter President

Juli Cramer, Q

April 27-28, 2018

West Virginia School of Osteopathic Medicine, Conference Center

Lewisburg, West Virginia

Convention Hostess Chapters

O and V, Lewisburg

PRESIDENT’S GREETINGS

Welcome to the fifty-sixth Annual Convention of West Virginia State Chapter of the P.E.O. Sisterhood. I look forward to this weekend as we reunite with our sisters of West Virginia and beyond.

On behalf of the Executive Board and Hostess Chapters O and V, Lewisburg, we extend a warm welcome to our International Representative, Patricia Brolin-Ribi, Second Vice President, International Chapter; our Member of Honor Rebecca Daniel, Scholar Awards Trustee; each past state president; standing and special committee chairmen and committee members; project chairmen; delegates from local chapters and our visitors.

My hope for you is that you come away from our state convention with a greater love of P.E.O. and a greater appreciation of our P.E.O. Projects.

Enjoy the time with your P.E.O. sisters as you are “Growing in the Love of P.E.O.”.

Love in P.E.O., 

Juli Cramer

ANNIVERSARY CHAPTERS

- Chapter N, Wellsburg.....50 years
- Chapter P, Morgantown.....45 years
- Chapter W, Morgantown..... 30 years
- Chapter Z, Parkersburg.....20 years

FIFTY YEAR MEMBERS - “GOLDEN GIRLS”

Karen Hyde, C	11/12/1968
Sharon Wharton, L	09/24/1968
Jacqueline Woods, N	04/20/1968
Mara Watson, N	04/20/1968
Merry Hornbrook, P	05/21/1968

**2017 - 2018
EXECUTIVE BOARD
WEST VIRGINIA STATE CHAPTER
P.E.O. SISTERHOOD**



Pictured Left to Right:

Kelly Dlugos, Vice President

Donna Corbin, Organizer

Juli Cramer, President

Amy Cumpston, Treasurer

Katy Montgomery, Secretary

Meet Patricia L. Brolin-Ribi, AMND
Representative of International Chapter
Second Vice President, International Chapter, P.E.O.



Patti is a native of western Montana, and attended the University of Montana, where she earned her B.A. in Interpersonal Communications and her J.D. in Law. She and her husband, Nils Ribi, live in Sun Valley, Idaho. Patti practiced law for 30 years and recently retired. Patti has been a P.E.O. for 41 years and feels fortunate to have shared P.E.O. with her mother, who was a past president of Montana State Chapter. She is a member of Chapter AM, Idaho, a past president of Idaho State Chapter, and a past trustee and chairman of the P.E.O. Foundation. She is currently serving as second vice president of International Chapter.

Patti volunteers with numerous community groups, including the Sun Valley Summer Symphony, the Boulder Mountain Ski Tour, and the Sun Valley Center for the Arts. She is a trustee emeritus of the University of Montana Foundation. Patti greatly appreciates the support of her BIL, Nils. He is President of Ribi Corporation, a private investment firm, and an avid photographer. Together they enjoy travel, time at their cabin in the mountains, and many outdoor activities in all seasons of the year. Highlights have included reaching the summit of Mount Rainier, and earning advanced certification for scuba diving.

Patti is pleased to be a part of the P.E.O. International Leadership Team, and is delighted to represent International Chapter at the 2017 convention of West Virginia State Chapter.

Meet Juli Cramer, Q, President



Juli was born in Pittsburgh but soon moved to St. Albans, West Virginia. She graduated from West Virginia State University with an associate's degree in Nuclear Medicine and a bachelor's degree in Health Physics. Juli worked over the next 18 years as a Nuclear Medicine Technologist.

Juli married David in 1988. David was working as a chemical engineer at the time, but has since completed medical school and is now a family physician. Juli and David live in Parkersburg and have three daughters. Megan is attending The Ohio State University and will earn her doctorate degree in biology this June. Michelle is a traveling ICU nurse, and their youngest daughter, Emily, is in her first year at WVU School of Law.

Juli is a member of Chapter Q. Juli was initiated into her mother's chapter in 1985. Her mother, Karen Brimhall, is currently a member of Chapter K in South Charleston. Juli had the joy of initiating all of her daughters into her chapter. Michelle is now a member of Chapter AA and Megan is a member of EW/OH.

Juli is active in her church and especially enjoys playing bells. Juli also enjoys walking, reading with her book club, Zumba, and being with her P.E.O. sisters.

Meet Kelly Dlugos, W, Vice President



Kelly was raised in Lake Lynn, Pennsylvania. She attended Slippery Rock University and graduated from Wheeling Jesuit University and West Virginia University with a bachelor's degree in Physical Therapy. Kelly has provided physical therapy in nursing homes, outpatient settings, and homes for over 20 years,

While attending high school in Morgantown, WV, Kelly met her future husband Todd. Todd is a West Virginia University graduate, C.P.A., and currently working as a CFO for CityNet. Kelly is the proud mother of three: Matthew (20) a business major at WVU, Allison (19) a psychology major at WVU, and Kate (17) a high school junior. Kelly and Todd's schedules continue to revolve happily around sporting events.

Kelly was initiated into Chapter W, Morgantown, in 2004. She has served as Chaplain, Treasurer, Vice President, and President. Kelly was the co-chairman of the 2012 State Convention and has also served as the State Unaffiliate chair. In her free time, Kelly enjoys physical fitness--CrossFit, biking, running, and kayaking. Any free time is spent reading, knitting, sewing, painting, rehabbing furniture and reproducing Pinterest projects.

Meet Donna Corbin, R, Organizer



Donna was born and raised in Fairmont, West Virginia, and lives with her husband, Bob, on his grandfather's farm in Whitehall, West Virginia. They tried to establish a vineyard but the "critters" won that battle.

Donna and Bob have three sons and six grandchildren. Their sons are David Westfall, Todd Corbin who is married to Dr. Victoria Corbin, and Ryan Corbin who is married to Alison Corbin. They have six grandchildren: Asher Casto and RT, who live in Sissonville, West Virginia, with their parents Alison and Ryan; Jack, Lily, Grant and Wesley who live in Edmond, Oklahoma with their parents Todd and Victoria.

Donna attended Fairmont State University where she graduated with a degree in Psychology and later completed 24 credit hours in accounting courses. Donna and her husband are both retired from Mon Power, where they met, and she worked in Human Resources as an Employee Relations Consultant. They attend Life United Methodist Church.

Donna was initiated in 2011 and has served as president and vice president of her chapter. She has also served on the state auditing committee. She loves to travel with her younger brother who lives in Seattle, as her husband does not like to fly. Her two favorite things: baking and shopping for bargains – both equally serious in nature. She also plays the piano and enjoys reading.

Meet Amy Cumpston, P, Treasurer



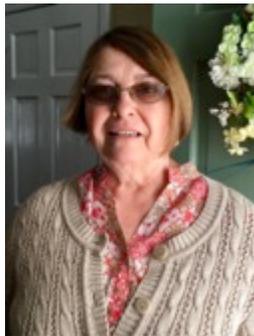
Amy graduated from West Virginia University with a degree in Chemistry and holds a Master’s in Public Health. She currently works as an environmental health and safety coordinator at NIOSH in Morgantown.

Amy also has two young, active daughters, Rebecca and Rachel. They are currently involved in dance, swimming and gymnastics and are always providing drama and lots of laughter. Amy and her BIL of nine years, Jared, live in Morgantown where they attend the Chestnut Ridge Church. She is also currently on the Board of Spark! Imagination and Science Center in Morgantown.

Amy has been a P.E.O. for twenty years, and has served as Guard, Corresponding Secretary, President, State Board Secretary and Treasurer. She has enjoyed her last two years on the Board and her trips to Cottey College, Membership Summit and International Convention.

She also enjoys machine quilting, crafts and loves to get her hands on any DIY project. She says that Philippians 4:13-“I can do all things through Christ who strengthens me” has provided strength and inspiration to me during the past several years.

Meet Katy Montgomery, V, Secretary



Katy Harper Montgomery was born and raised in West Plains, Missouri. She graduated with a BA in English and an endorsement in Early Childhood Education from Meredith College in Raleigh, NC. Following graduation she came to Lewisburg, West Virginia to teach and met and married her husband Herbert. Katy earned a MS in Language and Literacy from Marshall University and is a National Board Certified Teacher, Early Childhood Generalist. She taught kindergarten and first grade in Greenbrier County for many years as she and Herbert raised their children. Daughter-in-law LeAnn Lane Montgomery, also a member

of Chapter V was a kindergarten student of hers and later married Katy’s son John, an engineer. She and John are the parents John Solomon, Harper Lane and Aaron Thompson. Son Jimmy raises Belted Galloways and lives on the family farm. Son Herb II is an author and speaker with Renewed Heart Ministries. He and wife Crystal also live in Lewisburg with their children Ali, Emarya, and Christian Journey. Daughter Mary, an artist and teacher lives with her family in California. Daughter Becky lives in Pennsylvania with her family. Katy is active as a substitute teacher, is the President of the Greenbrier County Child Youth and Advocacy Center, is on the Greenbrier County Board of Read Aloud WV, a is a university supervisor of student teachers for Concord University and is a substitute tutor for the STAIR program. She is also an active member of Old Stone Presbyterian Church and attends the Shepherd Center programs with enthusiasm!

Katy’s other interests include lots of time with the grandchildren, reading, gardening and canning, and lots of travel.

PAST STATE PRESIDENTS

1962-63	Rita Terry*	FVAL	Candlelight
1963-64	Lucy Lowery*	CEVFL	Faith
1964-65	Ruth Arnold*	BMFL	Love
1965-66	Ann Arbuckle*	O	A Vision and A Task
1966-67	Bette Terry*	J\ICA	Give Us This Day
1967-68	Pauline Johnson*	C	A Goodly Heritage
1968-69	Gladys Hover*	K	Enduring Values
1969-70	Kathleen Adams*	Q	It's a Small World
1970-71	Lilian Boggess*	C	Happiness is.....
1971-72	Ethel Worden	CR\OH	Pathways in a P.E.O. Garden
1972-73	Mamie Lawson*	R	Love is Walking Hand in Hand
1973-74	Connie Worrell*	B	I Am Only One, But I Am One
1974-75	Virginia Lee Carpenter*	A	Star Shine "Round the World"
1975-76	Margaret Sandra Paull	N	The Forward Thrust of '76
1976-77	Mary Satterfield*	O	Let Us Give Thanks for the Fruit of the Spirit
1977-78	Jennie Bechtold*	L	P.E.O. – The Tie That Binds
1978-79	Millie Crickenberger*	F	Bridges Out of the Heart
1979-80	Virginia Baker*	H	P.E.O. – A Challenge for All Seasons
1980-81	Caryol Longenecker	P	Create a Kaleidoscope of Love
1981-82	Christine McGuire*	F	P.E.O. Nurtures the Mind, the Body and the Spirit
1982-83	Harriet Fleenor	AHMD	A Heritage of Devotion
1983-84	Betty Lee Luff*	C	Wrap the World in P.E.O. Love
1984-85	Margaret Chadwick*	U\OH	I Behold a Rainbow
1985-86	Diane Fessler*	A	To Love and Be Loved – The Heart of P.E.O.
1986-87	Kathy Dodge	DMFL	Our Star – The Silver Lining
1987-88	Dolores Lee*	Z	Harvesting Our Heritage
1988-89	Loretta Suitlas	AB	Let Peace Begin with Me
1989-90	Virginia Pailes	P	Look to the Mountain
1990-91	Dorothy Vande Linde	DS\AZ	The Light That Leads
1991-92	Ann Davis	O	Many Talents – One Star
1992-93	Dianne Anderson*	Q	Our Heritage of Love
1993-94	Eleanor Ratcliffe*	U	P.E.O.'s That Special Touch

PAST STATE PRESIDENTS

1994-95	Mary Sue Broadwater	G	P.E.O. Memories – Treasurers of the Heart
1995-96	Nancy Bailey*	C	Stars to Star to Stars – Infinity
1996-97	Millie Eidsness*	S	Weaving the Strands of P.E.O.
1997-98	Donette Street	J	Thanks for the Star!
1998-99	Carol Couch	J	Planting a P.E.O. Garden for Life
1999-00	Lou Ella Lewis	V	A Timeless Patchwork Bound with Love
2000-01	Ellen Neidermeyer	B	Reflections of the Past, Images of the Future
2001-02	Ann Beck	L	P.E.O. Through the Seasons
2002-03	Lois Wade*	R	P.E.O., The Gift that Keeps on Giving
2003-04	Jean Bonar	AB	This Little Light of Mine, I'm Gonna Let It Shine
2004-05	Karen Petermann	GWTX	P.E.O. – Rooted Deep in the Soil of Love
2005-06	Beth Satterfield	P	P.E.O.... A Star in Your Pocket
2006-07	Ginny Petersen	W	P.E.O. – Woven Through the Fabric of Our Lives
2007-08	Kay Lamb	K	P.E.O. – We Are Family!
2008-09	Polly Plummer	B	Love, Light and Laughter – Forever After
2009-10	Judy Borger	Q	P.E.O. – Sisters Inspired by Our Star
2010-11	Kathy Snider	D	Simple Gifts
2011-12	Judy Langkamer	Z	Celebrating Our Golden Star
2012-13	Paula Boram	AB	The Power of a Dream
2013-14	Linda Rodgers	V	P.E.O. Hands of Love
2014-15	Rowena Baker	J	Love and Magic of P.E.O.
2015-16	Carol Burnside	O\SC	P.E.O.: Radiate All Light Possible
2016-17	Rebecca Daniel	Z	Once Upon a Daisy: Chapter 55

**Member of Chapter Eternal*

“The fragile beauty of the flowers will perish, but the principles of Faith, Love, Purity, Justice and Truth abide forever. A single star sparkles new — set in Heaven.”

WEST VIRGINIA STATE CONVENTION DELEGATES

A, BUCKHANNON

Jane Johnson

J, WHEELING

Pamela Wilson
Jeanie Deem

S, MARTINSBURG

Alison Poland

B, MORGANTOWN

Linda Shanes
Rama Riemenschneider

K, SOUTH CHARLESTON

Mary Baker
Jean Mercer

U, NEW MARTINSVILLE

Cecilia Edgell
Barb Daly

C, PHILLIPPI

Linda Proudfoot
Ellen Jones

L, PARKERSBURG

Jayne Whitlow
Mary Osborne

V, LEWISBURG

Paula Humen
Jan Deaner

D, FAIRMONT

Linda Morgan
Pamela Stalnaker

M, HUNTINGTON

Rebecca Myers
Kathy Reese

W, MORGANTOWN

Kathy Gullion
Marsha Fletcher

E, HUNTINGTON

Margaret Clark
Dortha Williamson

N, WELLSBURG

Ede Ashworth
Dianne Kohelis

X, ELKINS

Carol Fretwell
Deborah Stout

F, LEWISBURG

Rebecca Edwards
Barbara Miller

O, LEWISBURG

Janie Kirk
Peggy Brown

Z, PARKERSBURG

Gwen Bush
Susan St. Jean

G, PARKERSBURG

Donna Gault
Marilyn Perry

P, MORGANTOWN

Mavis Grant-Lilley
Susan Streib

AA, CHARLESTON

Beverly Campbell
Marsha Klusmeyer

H, CHARLESTON

Judy Powers
Sharon Heidt

Q, PARKERSBURG

Cathy Freed
Linda Simpson

AB, WEIRTON

Paula Boram
Claudia Sweger

I, HUNTINGTON

Marie Nelson

R, FAIRMONT

Jean Bolyard
Leah Martin

AC, BRIDGEPORT

Julie Lucas
Derika Bowyer

RULES OF CONVENTION

1. Members of convention shall register and receive kits before being seated.
2. Visitors shall register and obtain a program before being seated.
3. Admission to business meetings of convention shall be by registration badge.
4. Members of convention will remain seated during the processional and recessional.
5. Music will precede the opening of each session. Please enter quietly.
6. Members are requested to enter and leave meetings only between agenda numbers.
No one will be seated during the report of the guards or during an agenda item.
7. Messages shall be given to and delivered by pages and guards.
8. A member shall signify her inability to hear by raising her hand.
9. Members giving a report or having a part in the program shall be seated near the front during the appropriate portion of the agenda.
10. Members giving a report should use the microphone.
11. A member addressing the chair shall come to the side microphone and give her name, chapter letter and city before being recognized. No one may speak more than once on a question and no longer than one minute without consent of convention members.
12. No photographs shall be taken during the meeting.
13. Laptops, tape recorders, camcorders, pagers, cellular phones shall NOT be used during the meetings. Exception: The secretary and technology chairman may use their laptop for her assigned duties.
14. Plastic name badge holders and completed evaluation forms shall be left on tables (or where indicated) at the close of convention or where indicated.
15. The minutes of convention shall be approved by a committee. The minutes will be published in the proceedings and posted on the West Virginia website, www.peowestvirginia.org.

SCHEDULE OF EVENTS

THURSDAY, April 26, 2018

- 9:00 a.m. State Board MeetingPresident's Suite
Fairfield Inn
- 12:00 p.m. State Board Luncheon with
International Representative, Patricia Brolin-Ribi.....President's Suite
- 1:00 p.m. State Board Meeting with
International Representative, Patricia Brolin-Ribi.....President's Suite
- 5:00 p.m. Arrival Reception for State Board, International Representative,
Committee Chairmen and PSPs..... Fairfield Inn Meeting Room
- 6:00 p.m. State Board, International Representative,
Committee Chairmen, meet for Dinner.....Fairfield Inn Lobby
- 6:30 p.m. State Board, International Representative,
Committee Chairmen Dinner.....Member's Home, Lewisburg, WV
- 8:30 p.m. Social Gathering for P.E.O.s and BILs..... Fairfield Inn Meeting Room

FRIDAY, April 27, 2018

- 9:00 a.m. Registration Opens..... Lobby, WVSOM Conference Center
Displays, Scrapbooks and Hostess Boutique
- 10:30 a.m. Time of Remembrance.....Room A/B, WVSOM Conference Center
- 11:45 p.m. "Celebration" Luncheon.....Room C/D, WVSOM Conference Center
Celebration of Golden Girls and Chapter Anniversaries
- 1:30 p.m. Business Meeting..... Room A/B, WVSOM Conference Center
- 4:00 p.m. Meeting of Past State Presidents..... Fairfield Inn Meeting Room
- 6:15 p.m. Reception in honor of Patricia Brolin-Ribi,
Second Vice President, International Chapter..... Lobby, WVSOM Conference Center
- 7:00 p.m. "Growing in the Love" Banquet.....Room C/D, WVSOM Conference Center

SATURDAY, April 28, 2018

- 6:00 a.m. Breakfast opens.....Hotel Lobby
- 9:15 a.m. Business Meeting..... Room A/B, WVSOM Conference Center
- 12:00 p.m. Adjournment

♪ The Star Spangled Banner ♪

Oh say! Can you see, by the dawn's early light,
What so proudly we hailed at the twilight's last gleaming?
Whose broad stripes and bright stars, through the perilous fight
O'er the ramparts we watched, were so gallantly streaming;
And the rocket's red glare, the bombs bursting in air,
Gave proof through the night that our flag was still there.
Oh, say, does that Star Spangled Banner yet wave
O'er the land of the free and the home of the brave?

- 4. Welcome by State President.....Juli Cramer, Q
- 5. Introduction of Convention Chairmen.....Juli Cramer, Q
Response to WelcomeLinda Proudfoot, C
- 6. Report of the GuardsKaren Brimhall, K
- 7. First Credentials Report.....Carol Burnside, O\SC, PSP
- 8. Formal Opening of Convention.....Juli Cramer, Q
- 9. Opening Ode.....Linda Cowan Youssef, AB
Barb Daly, U
Objects and AimsJudy Langkamer, Z, PSP
- 10. Devotions:Kathryn Lamm, Q
- 11. Introductions:
Representative of International Chapter.....Juli Cramer, Q
Member of Honor.....Juli Cramer, Q
Past State Presidents.....Paula Boram, AB, PSP
Executive Board.....Juli Cramer, Q
Chairmen.....Juli Cramer, Q
Convention Appointments
Pages
- 12. Adoption of the Rules of Convention.....Katy Montgomery, V
- 13. Adoption of the Printed Program.....Katy Montgomery, V
- 14. Appointment of Committee to Approve the Minutes.....Juli Cramer, Q
- 15. Appointment of Parliamentarian.....Juli Cramer, Q

♪ The Garden Song ♪

Inch by inch, Row by row
Let us grow our P.E.O.
All it takes is the love we know
with the sisters we have found.

Inch by inch, Row by row
Someone bless these seeds we sow.
As our sisterhood we grow
with a love that will abound.

16. Correspondence.....Katy Montgomery, V
17. Keynote Address:Patricia Brolin-Ribi, AM\ID
 Second Vice President, International Chapter, P.E.O.
- ♪ *My Home among the Hills* ♪Linda Cowan Youssef, AB
 Barb Daly, U

♪ **My Home among the Hills** ♪

There's a land of rolling mountains
 Where the sky is blue above.
 And though I may roam, I hurry home,
 To those friendly hills I love.
 Where moonlit meadows ring
 With the call of whippoorwills
 Always you will find me in my home among the hills
 And where the sun draws rainbows in the mist
 Of waterfalls and mountain rills
 My heart will be always in the West Virginia Hills
 There, autumn hillsides are bright with scarlet trees
 And in the spring the robins sing
 While apple blossoms whisper in the breeze
 And there is music in the stream
 And joy in field of daffodils
 Laughter through the happy valleys of my home among the hills

18. Report of the Nominating Committee.....Rebecca Daniel, Z, PSP
19. Election of Officers.....Juli Cramer, Q
20. Report of the Historian.....Ginny Petersen, W, PSP
21. Membership Committee Report.....Jeanie Lyons, H
22. Unaffiliate Report.....Jeannie Plumley, K
23. Report of the Finance Committee.....Barbara Bennett, AC
24. Report of Other Standing Committees.....Juli Cramer, Q
25. Q & A Session Announcement.....Juli Cramer, Q
26. Announcements.....Linda Rodgers, V, PSP
- 4:00 p.m. Past State Presidents' Meeting.....Fairfield Inn Meeting Room
- 6:15 p.m. Reception in honor of Patricia Brolin-Ribi
 Second Vice President, International Chapter.....Lobby, WVSOM Conference Center
- 7:00 p.m. "Growing in the Love" Banquet..... Room C/D, WVSOM Conference Center

**SATURDAY
April 28, 2018**

- 6:00 a.m. Breakfast opens.....Hotel Lobby
- 9:00 a.m.  *Prelude* Barb Daly, U
Room A/B, WVSOM Conference Center
- 9:15 a.m. Business Meeting..... Room A/B, WVSOM Conference Center
1. Report of the Guards.....Karen Brimhall, K
 2. Final Credentials Report.....Carol Burnside, O\SC, PSP
 3. Report of the Visitors Registration.....Linda Rodgers, V, PSP
 4. State Officers' Reports.....Juli Cramer, Q
 5. Report of Disbanded Chapters.....Juli Cramer, Q
Love Gift Summary.....Amy Cumpston, P
 6. Period of Instruction.....Donna Corbin, R

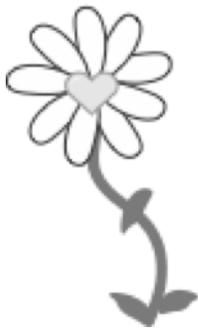
 **The Garden Song** 

Inch by inch, Row by row
Let us grow our P.E.O.
All it takes is the love we know
with the sisters we have found.

Inch by inch, Row by row
Someone bless these seeds we sow.
As our sisterhood we grow
with a love that will abound.

7. News from International.....Patricia Brolin-Ribi, AMID
8. Report of Amendments & Recommendations Committee.....Liz Prather, J
9. Q & A Session.....Donna Corbin, R
Patricia Brolin-Ribi, AMID
10. Project Drawing.....Juli Cramer, Q
Patricia Brolin-Ribi, AMID
11. Thank You to Hostess Chapters.....Juli Cramer, Q
12. Remarks by Outgoing President.....Juli Cramer, Q
13. Installation of Officers.....Patricia Brolin-Ribi, AMID
14. Presentation of the Past President's Credentials & Pin.....Patricia Brolin-Ribi, AMID

15. Remarks by Newly Installed President.....	Kelly Dlugos, W
16. Introduction of Guests.....	Kelly Dlugos, W
17. Invitation to 2019 Convention.....	Chapters B, C, and AB
18. Acceptance of Invitation.....	Marsha Klusmeyer, AA
19. Closing Remarks by International Representative.....	Patricia Brolin-Ribi, AM\ID
20. Unfinished Business.....	Kelly Dlugos, W
21. Comments Describing Distribution of Proceedings.....	Kelly Dlugos, W
22. Committee Appointments 2018-2019.....	Kelly Dlugos, W
23. Announcements.....	Linda Rodgers, V, PSP
24. Formal Close of Convention.....	Kelly Dlugos, W
25. Benediction	Kelly Dlugos, W
26. Recessional.....	♪ Soul Sister ♪



Love is like a beautiful flower which I may not touch, but whose fragrance makes the garden a place of delight just the same. ~ Helen Keller

FIRST TIMERS BILL OF RIGHTS

The purpose of the **BILL OF RIGHTS** is to make **FIRST TIMERS** feel important....

They are an integral part of the
West Virginia State Convention and the P.E.O. Sisterhood

We sincerely want all **FIRST TIMERS** to feel nurtured.
To get involved in the activities, to meet other sisters and to be informed and inspired!

LET IT BE KNOWN

FIRST TIMERS

Are wearing a yellow lanyard for easy identification at meetings and functions.

FIRST TIMERS

Shall be recognized by their sisters as having special privileges and shall be treated accordingly.

FIRST TIMERS

Shall receive plenty of smiles and hugs!
Shall have the right to FIRST PLACE IN LINE:

At elevators

At restrooms

At coffee breaks

At social functions

FIRST TIMERS

Shall have the opportunity to introduce themselves and visit with all officers and chairmen.

RESPONSIBILITIES

FIRST TIMERS shall have responsibilities, for with privilege come obligations.

FIRST TIMERS BILL OF RIGHTS Includes these responsibilities:

Wear your badge at all times

Be on time for all meetings

Introduce yourself to others

Sit with different people at each meeting and function

Get involved...ask questions...participate in discussions

Report back to your local chapter with enthusiasm

Return to next year's convention with another FIRST TIMER!

On behalf of our sisterhood we welcome **FIRST TIMERS**. Thank you for your time and for giving us the opportunity to serve you. We appreciate your participation in making this convention a memorable one.

FUTURE DATES AND SCHEDULES

OFFICIAL VISIT SCHEDULE

Chapter A, Buckhannon	September 4 – 6:30 p.m.
Chapter B, Morgantown	October 9 – 9:30 a.m.
Chapter C, Philippi	November 5 - 7:00 p.m.
Chapter D, Fairmont	November 6 – 6:30 p.m.
Chapter J, Wheeling	September 25 - 6:00 p.m.
Chapter N, Wellsburg	October 25 – 9:45 a.m.
Chapter P, Morgantown	November 12 – 6:30 p.m.
Chapter R, Fairmont	October 2 – 9:30 a.m.
Chapter S, Martinsburg	August 28 – 6:30 p.m.
Chapter U, New Martinsville	September 17 – 6:30 p.m.
Chapter W, Morgantown	October 9 – 6:30 p.m.
Chapter X, Elkins	October 23 - 5:00 p.m.
Chapter AB, Weirton	October 15 – 5:45 p.m.
Chapter AC, Bridgeport	August 14 – 6:30 p.m.

CHAPTER DELEGATES ELIGIBLE FOR CONVENTION OF INTERNATIONAL CHAPTER

- 2019** September 12-14,
Des Moines, Iowa
Chapters K, L, Z, AB
- 2021** September 23-25,
Portland, Oregon
Chapters A, Q, U, V
- 2023** Pittsburgh, Pennsylvania
Chapters F, M, N, W

Rotation of Buddy Chapters With State Officer

President – X, Z, AA, AB, AC

Vice President - Q, R, S, U, V, W

Organizer – K, L, M, N, O, P

Treasurer - F, G, H, I, J

Secretary - A, B, C, D, E



State Convention Schedule for Hostess Chapters

- 2019 – Chapters B, C, & AB
- 2020 – Chapters F, H, & AA
- 2021 – Chapters G & Q
- 2022 – Chapters D, R, & AC
- 2023 – Chapters L & Z
- 2024 – Chapters S & W
- 2025 – Chapters I & M
- 2026 – Chapters N & P
- 2027 – Chapters E & K
- 2028 – Chapters A & X
- 2029 – Chapters J & U

WEST VIRGINIA STATE CHAPTER P.E.O. SISTERHOOD 2017-2018

MEMBERS OF CONVENTION

West Virginia State Chapter Executive Board
Past Presidents of West Virginia State Chapter
Chapter Delegates
Chairmen of Standing Committees
Nominating Chairman

EXECUTIVE BOARD

President.....Juli Cramer, Q, Parkersburg
Vice President.....Kelly Dlugos, W, Morgantown
Organizer.....Donna Corbin, R, Fairmont
Treasurer.....Amy Cumpston, P, Morgantown
Secretary.....Katy Montgomery, V, Lewisburg

STANDING AND SPECIAL COMMITTEES

Amendments and Recommendations.....Liz Prather, J, Chairman
Deborah Stout, X
Rebecca Daniel, Z, PSP
Finance.....Barbara Bennett, AC, Chairman
Kim Malinky, AB
Carol Fretwell, X
Kelly Dlugos, W, ex-officio
Amy Cumpston, P, ex-officio
Historian/Sesquicentennial.....Ginny Petersen, W, PSP
Membership.....Jeanie Lyons, H, Chairman
Barbara Cover, N
Amy Carpenter, R
Donna Corbin, R, ex-officio
Jeannie Plumley, K, ex-officio
Nominating Committee.....Rebecca Daniel, Z, PSP, Chairman
Kathy Reese, M
Gay Kline, B
Rita Carper Terry Cottey College Scholarship Fund.....Kelly Dlugos, W, Chairman
Judy Brand, AC
Alison Poland, S
Technology.....Sam Bethune, Q
Unaffiliate.....Jeannie Plumley, K

APPOINTMENTS

Audit Committee.....Vicki Auch, W, Chairman
Fran Lemley, B
Debbie Williams, R
P.E.O. Foundation.....Kelly Dlugos, W

P.E.O. EDUCATIONAL PROJECTS

Cottey College.....Kelly Dlugos, W, Adviser
Barbara Chakmakian, S, Chairman
Educational Loan Fund (ELF).....Amy Cumpston, P, Adviser
Beth Satterfield, P, PSP, Chairman
International Peace Scholarship (IPS).....Katy Montgomery, V, Adviser
Kathy Snider, D, PSP, Chairman
Program for Continuing Education (PCE).....Juli Cramer, Q, Adviser
Judy Langkamer, Z, PSP Chairman
Scholar Awards (PSA).....Kelly Dlugos, W, Adviser
Ginny Petersen, W, PSP, Chairman
STAR Awards (STAR)Donna Corbin, R, Adviser
Rowena Baker, J, PSP, Chairman

CONVENTION COMMITTEES

Credentials Committee.....Carol Burnside, O\SC, PSP, Chairman
Lou Ella Lewis, V, PSP
Ann Davis, O, PSP
Committee to Approve the Minutes.....Kathy Snider, D, PSP, Chairman
Marie Nelson, I
Jane Johnson, A

CONVENTION ASSISTANTS

Parliamentarian.....Patricia Brolin-Ribi, AM\ID
Second Vice President, International Chapter
Song Leader.....Linda Cowan Youssef, AB
Pianist.....Barb Daly, U
Pages.....Megan Cramer, EW\OH
Michelle Cramer, AA
Guards.....Rowena Baker, J, PSP, Adviser
Karen Brimhall, K, Head Guard
Emily Cramer, Q
Cyndie Cramer, BQ\OH
Judi Kenaston, O
Sam Bethune, Q
Tellers.....Rowena Baker, J, PSP, Adviser
Marsha Geiger, F, Chairman
Jennifer Huffman, F
Ann McClung, O
Nancy Greenstreet, O

PROJECT DISPLAYS

Cottey College.....Chapter Q
Program for Continuing Education.....Chapter L
Educational Loan Fund.....Chapter I
International Peace Scholarship.....Chapter F
Scholar Awards.....Chapter C
STAR Scholarship.....Chapter D

HOSTESS CHAPTERS' COMMITTEES

O and V, Lewisburg

STEERING COMMITTEE

Sharon Rowe, O, Co-Chairman
Linda Rodgers, V, PSP, Co-Chairman
Ann Davis, O, PSP
Nancy Greenstreet, O
Sara Irons, O
Laura Wills, O
LeeAnn Gillilan, V
Katy Montgomery, V
LeAnn Montgomery, V

INVITATION TO CONVENTION & CALL TO CONVENTION

Ann Davis, O, PSP
Laura Wills, O
Robin Haynes, V
Nancy Issenberg, V
Lou Ella Lewis, V, PSP
Meg Lewis, V

TREASURER OF CONVENTION

Ann Fort, O

CONVENTION REGISTRAR

Julianna Nemitz Quick, V

FUNDRAISERS & CONVENTION BOUTIQUE

Judy Long, O
Wanda Dolan, V
LeAnn Montgomery, V

MEETING ROOM SET-UP

Peggy Brown, O
Jacquelyn Marshall, O
Jill Modlin, O
Jennifer Cherry, V
Paula Humen, V
Connie McDowell, V

REGISTRATION

Mary Cole Deitz, O
Sue Dyer, O
Debbie Taylor, O
Laura Lee Haddad, V
Libby Johnson, V
Julianna Nemitz Quick, V
Julie Roberts, V
Deena Rodgers, V

LUNCHEON, RECEPTION, & BANQUET DECOR

Sara Irons, O
Marcia Leitch, O
Gretchen Lovett, O
Carolyn Warren, O
Jessie Boone, V
Vicki Dove, V
Sara Lowe Thompson, V

LUNCHEON, RECEPTION, & BANQUET CATERING

Sharon Rowe, O
Linda Rodgers, V, PSP

TIME OF REMEMBRANCE

Martha Meadows, O
Libby Johnson, V

PRE/POST CONVENTION LUNCHEONS

Talitha Rodgers, V

PRE CONVENTION DINNERS

Leslie Bicksler, O
Sara Irons, O
Ann McClung, O
Vicki Wilson, O
Sue Massey, V
Carol Olson, V
Joanne Perry, V

SPECIAL GIFTS

Janie Kirk, O
Pat Baker, V

HOSPITALITY

Amy Meadows, O
Nancy Coleman, V
Nancy Issenberg, V
Carolyn Thompson, V

BIL ACTIVITIES

Dede Talbott, O
Kelly Collins, V

**INTERNATIONAL REPRESENTATIVE
LIAISON**

Janie Kirk, O

HOSTESS ATTIRE

Susie Rogers, O

Jen Runyon, O

Pat Baker, V

Jane Branch, V

DISPLAY TABLES

Julie Johnson, O

Pam Lewis, V

Karen McCreary, V

Reagan Rodgers, V

**FOLDERS/NAME TAGS/
BADGES/TOTE BAGS**

Jackie Bennett, O

Anita Snyder, O

Jane Branch, V

Jan Deaner, V

Deena Rodgers, V

GREETERS & HOSTESSES

Peggy Brown, O

Nancy Bulla, O

Ann Davis, O, PSP

Ann Fort, O

Nancy Greenstreet, O

Sara Irons, O

Janie Kirk, O

Kim Kowalkowski, O

Judy Long, O

Gretchen Lovett, O

Ann McClung, O

Amy Meadows, O

Martha Meadows, O

Jill Modlin, O

Susie Rogers, O

Anita Snyder, O

Laura Wills, O

Pat Baker, V

Jessie Boone, V

Jane Branch, V

Jennifer Cherry, V

Nancy Coleman, V

Jan Deaner, V

Wanda Dolan, V

LeeAnn Gillilan, V

Paula Humen, V

Nancy Issenberg, V

Lou Ella Lewis, V, PSP

Sue Massey, V

Karen McCreary, V

Connie McDowell, V

Joanne Perry, V

Reagan Rodgers, V

Sara Lowe Thompson, V

Report of the President

The duties and responsibilities of this office were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws.

This officer served as Adviser for the Program for Continuing Education.

Meetings:

- Prepared agendas and presided over seven state board meetings, five meetings in person and two conference calls by video
- Worked with the state board to set goals and local chapter challenges for 2017-2018
- Prepared agendas and communicated with six buddy chapter presidents via emails and conference calls

Fall Workshop:

- Prepared Agenda for Fall Workshop
- Worked with state board and state Membership Committee to conduct the workshop in Morgantown for the northern chapters

Administration:

- Wrote President's message for five issues of the Daisy Chain
- Shared International memos, newsletters, and emails with state board
- Worked with Technology Chair and Treasurer to create a WV Facebook page
- Served as administrator on Facebook page
- Worked with Technology Chair and Organizer to update the WV state website
- Received, reviewed, and signed all warrants for checks written by Treasurer
- Reviewed monthly Treasurer reports
- Worked with the state board to update all job descriptions for board officers, state committees, and state project chairmen
- Communicated with Organizer concerning Official Visits reports
- Conferred with all officers and committee chairmen in completion of their duties
- Responded to all phone calls and emails from P.E.O. sisters around the state
- Wrote 30 sympathy notes to chapters after a loss of a sister and sent written greetings to 43 new initiates

Convention of International Chapter 2017:

- Led West Virginia delegation to 2017 Convention of International Chapter in Charlotte, NC
- Presented International Convention reports to Chapters L and Q

State Convention 2018:

- Worked with hostess chapters and state board to plan the 2018 state convention
- Communicated with International Representative on convention procedure and agenda
- Wrote Word for Word and coordinated with secretary's draft minutes
- Communicated with S & R chairman and A & R chairman on proposed amendments and their presentation at convention
- Made convention appointments for committees and necessary assistants
- Reserved hotel rooms for state board and committee chairs
- Helped plan banquet events
- Contacted sisters to fill all appointments for 2017 – 2018 state committees and project chairmen
- Prepared printed program and coordinated materials for the delegate packets

Other:

- Attended LEAD Conference in July.

This officer is grateful for all the help and support received during her time on the state board. Thanks to the state board, PSPs, and my Chapter Q sisters for always being ready to help.

Juli Cramer, Q, Parkersburg

Report of the Vice President

The duties and responsibilities of this office were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws.

This officer served as Chairman of the Scholar Awards Scholarship, Cottey College, Rita Carper Terry Cottey College Scholarship Fund, and the P.E.O. Foundation.

Meeting:

- Attended five executive board meetings, two conference calls, and kept in contact with state board members by emails and phone calls
- Participated in conference calls with the Finance Committee as ex-officio
- Communicated with six buddy chapter presidents via emails and conference calls

Fall Workshop:

- Presented Corresponding Secretary/Treasurer Annual Report PowerPoint with President
- Presented Project Updates

Visits/Communications:

- Attended Founders Day celebrations in Morgantown and Parkersburg
- Prepared and published five editions of The Daisy Chain as editor
- Distributed the state newsletter to local chapter presidents, local chapter technology chairs, State Board, PSPs (one mailed), International Board officers, and Executive Director
- Nurtured the students of Southeastern Suite at Cottey College by sending finals packages (both semesters), and Chellie bucks to the students
- Contacted local chapter presidents regarding Suite Treat donations
- Communicated with Scholar and Cottey College state chairman throughout the year
- Communicated with West Virginia student who applied to Cottey College
- Communicated with 2019 state convention hostess chapters

State Convention 2018:

- Prepared Time of Remembrance memorial with musicians and chapter sisters
- Prepared acceptance speech and Word for Word for closing of State Convention after installation
- Ordered Cottey College materials for delegates
- Contacted sisters to fill all appointments for 2018 – 2019 state committees and project chairmen
- Invited STAR project recipient to speak at banquet

Other:

- Served as administrator on State Chapter Facebook page and monitor of several LC Facebook pages
- Updated all files related to this office
- Responded to all correspondence, emails, and phone calls in a timely manner

This officer considers it a privilege and honor to serve our Sisterhood as a member of the State Board and is deeply appreciative of the love and support she has felt this year. She is honored by the confidence the West Virginia sisters have in her. She is especially grateful for the support of the state board, the PSPs, and especially her dear Chapter W sisters.

Kelly Dlugos, W, Morgantown

Report of the Organizer

This officer has fulfilled the duties and responsibilities of Organizer as stated in the P.E.O. Constitution and the bylaws of the West Virginia State Chapter.

Meetings:

- Participated in six executive board meetings

Training and Events:

- Attended Membership Summit with the state secretary and two state Membership Committee members
- Attended LEAD conference and participated in the Heritage tour at Iowa Wesleyan
- Attended Convention of International Chapter as visitor

Fall Workshop:

- Developed and presented educational materials and PowerPoint on Robert's Rules of Order
- Presented training/exercise on determining and appreciating personality types

Official Visits and Local Chapter Communications:

- Conducted 13 official visits to local chapters across the southern region of the state
- Compiled historical data on local chapter project donations to determine and discuss alignment with Pyramid of Giving
- Completed summary reports of official visits and issued follow-up letters to the chapters
- Communicated with five buddy chapter presidents
- Responded to various questions from local chapters on policies and procedures

State Convention:

- Prepared and presented the Period of Instruction
- Jointly conducted the Question and Answer session with the International Representative
- Compiled information needed to determine awards to be presented by the Membership Committee

Other:

- Contributed requested resources on Robert's Rules of Order to the Leadership Development Initiative Committee of International Chapter
- Served as ex officio member of the state Membership Committee
- Served as STAR Awards Adviser and supported Chairman as required
- Responded to all correspondence, emails and telephone calls in a timely manner

This officer deeply appreciates the warm welcomes extended to her as she traveled the southern chapters of the state for Official Visits. She treasures the discovery of new relationships and the satisfaction of helping other sisters- even if in a small way - to learn and grow in the love of P.E.O. She is especially grateful for the unfailing love and support of her sisters on the executive board and that of her sisters in her P.E.O. home in Fairmont, Chapter R.

Donna Corbin, R, Fairmont

Report of the Treasurer

The duties and responsibilities of this office were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws.

Meetings:

- Attended five executive board meetings, two conference calls, and maintained contact with state board through phone calls and emails
- Prepared monthly financial reports and sent to board and finance committee
- Connected with five buddy chapter presidents via phone calls and email

Workshop:

- Assisted with planning and registration for Fall Workshop
- Attended Fall Workshop and conducted P.E.O. BINGO game

Annual Reports:

- Received, reviewed, and released the Annual Report of Treasurer of Local Chapter for 27 chapters after verifying membership totals with the state secretary
- Prepared and remitted the Annual Report of the State Treasurer to International upon review of Local Chapter and Hostess Chapter IRS forms
- Worked with Donna Corbin to complete the IRS-SC submission to International

State Convention:

- Reviewed Credential guidelines in Appendix H
- Prepared binders for registration and provided information to those assisting Treasurer with registration

Other:

- Worked with Assistant Treasurer to process reimbursements, bills, transmittals and prepare financial records
- Sent Convention hostess IRS-HC forms to chapters that will be hosting next year's Convention
- Scheduled Official Visits for the 2018-2019 year
- Attended Membership Summit in June 2017
- Attended International Convention in September 2017
- Served as Education Loan Fund state adviser and assisted the Education Loan Fund chairman
- Organized and participated in Finance committee meeting to review 2018-2019 budget
- Organized and participated in Audit committee meeting for annual audit
- Reviewed CD investment information and presented information to State Board

This officer is sincerely honored and grateful to all the support and love received during this past year. A heartfelt thanks to the state board for all of their mentoring and never ending support, and I am incredibly indebted to my amazing Sweet P's.

Amy M. Cumpston, P, Morgantown

ANNUAL REPORT OF TREASURER
TO
INTERNATIONAL CHAPTER P.E.O. SISTERHOOD

March 1, 2018 – REPORT OF WEST VIRGINIA STATE CHAPTER

NUMBER OF ACTIVE MEMBERS – 3/1/2018 969

I. International Chapter dues of \$26.00 per member
(includes \$6.00 for Cottey College).....\$ 25,194.00

II. THE P.E.O. RECORD FEES

A. \$15.00 each for 43 members initiated
3/1/2017 to 2/29/2018\$ 645.00

B. \$15.00 each for 2 members reinstated
3/1/2017 to 2/29/2018\$ 30.00

III. Local Chapter Resource Fee (\$25/chapter, based on 27 chapters)\$ 675.00

IV. Liability Insurance, \$1.00 per chapter as of 3/1/2018.....\$ 28.00
(# local chapters + one state chapter)

V. Directors & Officers Insurance Premium.....\$ 31.00

VI. Fidelity Bond Insurance\$ 200.00
Officers covered: President, Treasurer and Assistant Treasurer

VII. TOTAL AMOUNT DUE INTERNATIONAL CHAPTER \$ 26,803.00

Approved by International Chapter and
released on
APR 05 2018
Date
Patricia A. Somers
Treasurer, International Chapter

Juli Cramer
President, West Virginia State Chapter
JCramerWV@Juno.com
President's email address
An Cramer
Treasurer, West Virginia State Chapter
atm5@cdc.gov/lilwvgirl@gmail.com
Treasurer's email address

Report of the Secretary

The P.E.O. Constitution and the West Virginia State Bylaws state and define the duties and responsibilities of this office. This officer fulfilled all duties given to her. This sister is deeply grateful to the other officers of the West Virginia State Board for their always cheerful help and encouragement. The opportunity to serve has been a great privilege.

Meetings and Communication:

- Attended all state board meetings, participated in state board conference calls and maintained contact via email and text with other state board officers
- Recorded the minutes of each board meeting and sent them to the President for approval and then emailed approved minutes to other officers for input and correction, if needed
- Upon approval of the President, minutes were then placed in the Secretary's book
- Corresponded with five buddy chapters via phone calls and email
- Collated and organized Buddy Chapter Reports and State Officer Reports from the Executive Board combining them into a single document and distributing them to the Board
- Communicated and corresponded with officers in chapters throughout the state to answer questions and obtain information
- Worked with the Executive Board to revamp and revise job descriptions for officers and committee chairs
- Assisted with updates, revisions and suggestions for state bylaws, local chapter program books and Convention forms
- Sent Convention 2017 and hostess information to hostess chapters for Conventions 2018, 2019, and 2020
- Served as Advisor for the International Peace Scholarship (IPS)
- Helped with planning for Fall Workshop
- Attended Fall Workshop and helped with registration and conducted an icebreaker activity

Annual Reports:

- Received annual reports from each local chapter in the state
- Acted as secretary for two disbanded chapters
- Consulted with the state treasurer to verify membership totals
- Prepared the annual report of the state secretary for International
- Sent the annual letters of release to the secretaries of local chapters

State Convention:

- Corresponded with 5 Golden Girls and 4 Anniversary Chapters about the Celebration Luncheon
- Prepared the programs for the Celebration Luncheon
- Finalized preparation for the luncheon
- Prepared minutes and distributed copies to the Committee to Approve the Minutes, State President, and International Representative for review and approval
- Met with the Committee to Approve Minutes after each session of the state convention in order to make revisions to the minutes, when needed

Special thank you to the sisters of Chapter V for their love and support, to the Executive Board for their wisdom and loving kindness, and to several PSPs who gave this officer much needed advice and mentoring counsel.

Katy Montgomery, V, Lewisburg



**Annual Report to International Chapter
of Membership March 1, 2018**

Secretary West Virginia State Chapter

1. Number active members March 1, 2017 (see last year's report)	991
Increase since March 1, 2017	
2. By Initiation	43
3. By Transfer	7
4. By Reinstatement	2
5. Total Active membership during year	1,043
Decrease Since March 1, 2017	
6. By Transfer	13
7. By Death of active member	17
8. By expulsion of active member	0
9. By becoming inactive March 1, 2018	44
10. Total decrease in active membership during year	74
11. Number active members March 1, 2018	969
12a. Number classified lost contact or	
12b. Inactive members lost by death since March 1, 2017	15
Summary	
13. Total number initiated from date of organization	2,702
14. Total enrollment from date of organization	3,431
15. Total number of inactive March 1, 2018	492
Total Chapters Active March 1, 2017	27
Number chapters organized since March 1, 2017	0
Number chapters disbanded since March 1, 2017	0
Number chapters merged together since March 1, 2017	0
Chapters created due to merge since March 1, 2017	0
Number chapters active March 1, 2018	27

Secretary released on

March 30, 2018


Executive Director, P.E.O. Sisterhood


President

Secretary



COTTEY COLLEGE

Report of Cottey College

Kelly Dlugos, W, Adviser & Barbara Chakmakian, S, Chairman

All chapters sent in reports. Twenty-five chapters gave reports during Reports of Committees, and fourteen chapters did programs on Cottey – up nine from last year. Sixteen chapters reported on Cottey 1-4 times, seven chapters 5-8 times, and four chapters reported at each meeting. All chapters use The P.E.O. Record for information on Cottey, and more chapters are using the P.E.O. International website (19) and the Cottey College website (17). Chapters are also making use of materials from Cottey and information from Alums.

West Virginia chapters donated \$6,310.02 to Cottey this year, \$1,161.69 more than last year, making an average chapter donation of \$233.70. Twenty-six chapters contributed to the suite treats given in January totaling \$405.00. This money was used to purchase Chellie bucks for the students in the Southeastern Suite at Cottey. The Chellie bucks can be used at the Chellie Club (student union). Students also received ‘Survival Kits’ during semester finals weeks. These consisted of granola bars, fruit (apples), mints, and of course, chocolate. The students were also sent birthday cards and graduation cards.

Our community inter-action was down this year with only seven chapters meeting with guidance counselors, teachers, or coaches. Two chapters participated in college fairs with one chapter actually having an applicant to Cottey.

Our Southeastern Suite in Robertson Hall was refurbished this year by redecorating and adding new furniture for the common room and making updates to the bedrooms. It looks very nice.

Dr. Weitzel announced a \$500,000 gift to update the parlor in P.E.O. Hall. P.E.O. Hall was the first residence hall to be built. This will be a welcome change and money well spent.

Spring break had our students traveling to Sri Lanka, India, England, and Japan. Each year the students do an Alumni Phonathon which I look forward to. It is such a nice conversation and it makes me so appreciative of the diversity of the student body.

Many thanks to Chapter Q for the Cottey display.



EDUCATIONAL
LOAN FUND

Report of the P.E.O. Educational Loan Fund (ELF)

Amy Cumpston, P, Adviser & Beth Satterfield, P, PSP, Chairman

Twenty-seven local chapter ELF chairmen returned completed reports. From these reports it was determined that all of these chapters report on ELF at meetings during ‘Reports of Committees.’

In addition, eight chapters also report on ELF as a chapter program. Twenty of the twenty-seven chapters report on ELF 1-4 times during the year and seven chapters report 5-8 times a year.

The following resources were utilized by ELF chairmen to prepare their report: the International website, the P.E.O. Record, the state newsletter: The Daisy Chain, information sent by the ELF Adviser and the chapter's project folder/notebook.

All chapters reported using a combination of these resources. Chapter contributions ranged from \$50.00 to \$750.00 for the ELF project. The West Virginia State Chapter Treasurer reports that chapters and individuals contributed \$4,975.10 during the period April 1, 2017 to March 31, 2018. Annual report forms were distributed via email and the West Virginia State website. Special congratulations go to Chapters A, H, and J for sponsoring candidates this year.

Thank you to the sisters in Chapter I for providing the P.E.O. ELF display at convention.



Report of the P.E.O. International Peace Scholarship (IPS)

Katy Montgomery, V, Adviser & Kathy Snider, D, PSP, Chairman

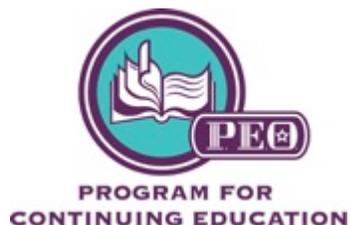
Nineteen of the twenty-seven chapters responded to the questionnaire that was in the Daisy Chain, sent to project chairmen, and was also on the state website. P.E.O. International reported that Chapters L, R, W, and AC were Partners in Peace for the 2017-2018 year and Chapter J is a Partner in Peace for the 2018-2019 year.

Seventeen chapters reported that they contributed this year to the IPS Scholarship Fund. Contributions ranged from \$50.00 to \$750.00.

Fifteen chapters reported on the project during "Report of Committees" and five reported as part of a chapter program. Most chapters report one to four times a year, with others reporting less frequently. West Virginia chapters use all sources to gather information about IPS, including the International website, The P.E.O. Record, the Daisy Chain, folders, and brochures. Some chapter members have sent notes and cards to IPS recipients.

The West Virginia State Treasurer reports that a total of \$6,280.10 has been sent to IPS between April 1, 2017 and March 31, 2018.

A special thank you to Chapter F for providing the IPS display at this convention.



Report of the P.E.O. Program for Continuing Education (PCE)

Juli Cramer, Q, Adviser & Judy Langkamer, Z, PSP, Chairman

P.E.O. Program for Continuing Education information was included in the *Daisy Chain*, the International and State websites, the P.E.O. Record and emails.

Annual report forms for the projects were provided to all the chapters on the state website. Eighteen chapters responded.

Eleven chapters reported about the project 1-4 times per year and seven reported 5-8 times. Six chapters reported both at meetings and as a program.

Information about the project came from the websites, The P.E.O. Record, the *Daisy Chain*, from notebooks with in the chapters and from the newsletter sent out by the PCE Trustees.

Project recipients were found through personal contacts by chapter members. Flyers in the community and contact with various colleges were used by some chapters.

Three chapters sponsored women with two of those chapters having women receiving grants totaling \$4400.

R	Patricia Combs	BS	Child Development and Family Support
S	Katrina Kave	BS	Accounting

Congratulations to these two chapters for sponsoring successful candidates.

West Virginia Chapters and individual donors gave gifts totaling \$7,585.10. Funds were raised with Ways and Means activities by the chapters and given as memorials and honorariums by individuals.

Thank you Chapter L, Parkersburg for providing our convention display for state convention 2018.



Report of the P.E.O. Scholar Awards (PSA)

Kelly Dlugos, W, Adviser & Ginny Petersen, W, PSP, Chairman

Monthly emails from the Scholar Awards Trustees were forwarded to local chapter Scholar Awards Chairmen, along with encouragement and pertinent information.

Twenty-three chapters returned completed report forms. The majority of these chapters report on P.E.O. Scholar Awards during "Reports of Committees" one to four times per year and use the International Website, the P.E.O. Record, the *Daisy Chain* and the Trustees' email to gather information for chapter reports. They find their nominees through family referrals, outreach to local universities, and knowledge of their local communities.

West Virginia Chapters and individuals contributed \$6,965.10 to the P.E.O. Scholar Awards this year.

A big congratulations to Chapters AB, I and O for nominating Scholars. Unfortunately, none were among the 100 Scholars selected from a competitive field of 741 nominees.

Congratulations are also in order to Chapters A, B, and L for becoming Laureate Chapters by making a \$500 (or more) lump sum contribution to Scholar Awards. It is great to have this financial support from our West Virginia chapters.

Thank you to Chapter C, Philippi, for providing the PSA display for this year's convention.



Report of the Star Scholarship (STAR)

Donna Corbin, R, Adviser & Rowena Baker, J, PSP, Chairman

The STAR Scholarship, P.E.O.'s newest project, has become fully endowed due to the \$20.17 donation from the chapters as requested by International. Reports were received by the Chairman from twenty-four of West Virginia's Chapters. Through these reports the total donations reported were \$6,921.61 to the STAR Scholarship. Eleven WV applications were submitted online between September 1 and November 1, 2017. The following chapters recommended applicants: C, G, H, J, K, M, Q, R, U, Z, and AB.

The candidates were selected through their acquaintance with P.E.O. members or by guidance counselors and teachers in area school districts.

According to the chapter reports that were received, most chapters reported at meetings during "Report of Committees" and some chapters gave reports as part of a program for the Chapter. Reports were given at least 1-4 times per year by most chapters with a few reporting 5-8 times per year. The chapters gathered information for their reports most often from the International Website and P.E.O. Record. *The Daisy Chain* newsletter was also used, and most chapters had chapter project folder/notebooks they used to collect information as well as Chapter discussions. One chapter devised a form for the applicants to fill out listing their leadership skills, their academics, their extracurricular activities, their community service and the college that they plan to attend.

The West Virginia chapters have been very enthusiastic with their support for the STAR Scholarship through their donations and time spent to find and support candidates for this program.

Special thanks to Chapter D for preparing the STAR Scholarship display for this WV State Convention.



Report of the Rita Carper Terry Cottey College Scholarship Fund

Kelly Dlugos, W, Chairman, Judy Brand, AC, & Alison Poland, S

The P.E.O. Foundation now holds and administers over 1,300 funds for chapter and individual donors for various charitable purposes. All funds are invested on a pooled basis with each fund receiving its pro rata share of income and expense based upon the size of the individual fund compared to the total of all funds held. Allocation of these items is made as of the end of the fiscal year, June 30.

Rita Carper Terry Cottey College Scholarship Fund, administered by P.E.O. Foundation for West Virginia State Chapter was established in 1998, in honor of the first state president, Rita Carper Terry. Annual income and contributions above the \$5,000.00 principal balance are to provide scholarships for West Virginia women to attend Cottey College. Recipients are to be selected by West Virginia State Chapter. A \$4,000.00 scholarship may be awarded to a first year student. If two or more worthy students apply, the \$4,000.00 scholarship may be divided, upon the discretion of the scholarship committee.

Annual Activity Statement

For Twelve Months Ended June 30, 2017

Fund Balance, July 2016	\$45,890.91
Additional Gifts	1,176.50
Scholarships 2016-2017	-
Prorated items for year ended June 30, 2017:	
Share of income earned	1,167.31
Share of expenses	(236.59)
Share of gain/loss from sale of investments	<u>1,361.35</u>
Fund Balance, June 30, 2017	\$49,359.48
Required principal balance	(5,000.00)
Deduct Scholarships 2017-2018	-
Remaining fund balance	<u>\$44,359.48</u>

Pre-determined scholarships to award for 2018-2019 at Cottey

\$5,000.00

In 2017-2018, \$815.00 was contributed to the Rita Carper Terry Cottey College Scholarship Fund (RCTCCSF) by West Virginia chapters and individuals.



Report of the Sesquicentennial Committee

Ginny Petersen, W, PSP, Chairman

Diana Steed, A; Jane Johnson, A; Rama Riemenschneider, B;

Sandy Lantz, C; Judy Langkamer, Z, PSP

International Chapter is preparing to celebrate the 150th Anniversary, or Sesquicentennial, of P.E.O. in 2019. This committee was established to help guide West Virginia's activities.

The Chairman presented at the Fall Workshop in October and has prepared handouts for this convention to remind chapters of the following:

1. Chapters are asked to contribute \$150 to the P.E.O. 150 Fund in honor of the 150th anniversary of the founding of P.E.O. The majority of these funds will be used to supplement the International philanthropic projects.
2. Chapters are asked to reflect on their own chapter history and the history of WV state chapter through programming or a celebration.
3. Chapters and individuals are encouraged to consider purchasing the new P.E.O. pictorial history book "We Who are Sisters," compiled by the Sesquicentennial Book Committee.
4. Chapters and individuals are encouraged to consider purchasing the commemorative jewelry commissioned by the Sesquicentennial Committee.

Report of the Historian

Ginny Petersen, W, PSP

The following have been added to the West Virginia State Chapter History:

- The presidency of Juli Cramer in the West Virginia Chapter History Book of Presidents, Volume 5, including her bio from the *P.E.O. Record* "Gallery of Presidents" found in the July-August, 2017 issue. (Record to be completed at the conclusion of convention.)
- West Virginia's representation at Convention of International Chapter in Charlotte, N.C
- The names of thirty-one sisters to the roll of Chapter Eternal.
- The names of 5 women to the list of Golden Girl Honorees.
- The Proceedings of the 2017 Convention of West Virginia State Chapter.

Five issues of the Daisy Chain have been filed. Copies of twenty-seven chapter yearbooks and twenty-seven chapter president's letters are on display at state convention. The summary of Presidents letters will be filed with the Historians records.

Photographs taken at the 2017 54th Annual Convention of West Virginia State Chapter were submitted to the State Technology Chairman and appeared on the West Virginia State Chapter Website.

Report of the Amendments & Recommendations Committee

Liz Prather, J, Chairman; Deborah Stout, X & Rebecca Daniel, Z, PSP

In accordance with the duties of the P.E.O. Constitution and the bylaws of the West Virginia State Chapter, the Committee on Amendments and Recommendations submits the following report:

The committee received three proposed amendments from the state board and one proposed amendment from Chapter J, Wheeling. Working with the state board, the committee prepared the amendments for review by Beth Linderman, Advisor, Study and Research Committee of International Chapter. Beth's expert help was invaluable, and we thank her for aid in precise wording, correct formatting, and clear explanation.

The committee will present the four proposed amendments at the 2018 West Virginia State Convention in Lewisburg, WV, April 27 and April 28.

Report of the Finance Committee

*Barbara Bennett, AC, Chairman; Kim Malinky, AB, and Carol Fretwell, X
Kelly Dlugos, W, ex-officio and Amy Cumpston, P, ex-officio*

In accordance with the duties in the P.E.O. Constitution and the bylaws of the West Virginia State Chapter, the Finance Committee submits the following report:

Reports of s/p/d chapter officers, trustees, and committees containing accounts of receipts and expenditures of s/p/d chapter funds have been examined.

The budget for the current P.E.O. year 2018-2019, retroactive to April 1, 2018, has been prepared after careful study of the receipts and expenditures for the past year and the needs of the coming year and is submitted to the convention for adoption.

The committee recommends that \$4.00 per member (\$3,876.00) be moved to the International Convention Fund. The Committee recommends that the surplus of \$2,132.04 from the 2017-2018 fiscal year be transferred to the General Revenue Fund.

A complete audit and report of the financial records of West Virginia State Chapter has been made by the Auditing Committee and reviewed by the Finance Committee and has been found to be in agreement with reports of the respective officers.

Report of the Assistant Treasurer

Nancy Lawler, R

- Entered financial transactions into QBE bookkeeping system, including Project donations, General Fund donations, Love Gifts, Cottey Suite Treat donations, Fall Workshop fees, and reimbursements requests.
- Recorded deposits into QBE bookkeeping system and processed funds to bank.
- Generated monthly Gift Transmittal forms and forwarded to Treasurer.
- Drafted checks for Project donations, expense statements, and invoices and prepared warrants for President's approval.
- Maintained listing of local chapter Suite Treat contributions for Treasurer.
- Prepared listing of convention Love Gifts.
- Assisted in annual audit process and year-end procedures.
- Completed journal entries in QBE bookkeeping system as needed.

Report of the Membership Committee

*Jeanie Lyons, H, Chairman; Barbara Cover, N, and Amy Carpenter, R
Donna Corbin, R, ex-officio, and Jeannie Plumley, K, ex-officio*

The West Virginia Membership Committee has been working diligently this year to Grow in the Love of P.E.O. In June we attended the Membership Summit. There we met our International Membership Representative, Cindy Fulp. She inspired us to make an action plan for the year. In October, we attended The Fall Workshop in Morgantown. Amy Carpenter wrote a wonderful skit about the many hats of P.E.O.

To begin our year, we divided our West Virginia Chapters into three areas. Each committee member sent the monthly Hot Spot to our Chapters along with activities to highlight and ideas that would be of interest. The Membership toolbox on the website has many great ideas.

The Membership Committee encouraged challenges, such as, Introduce Your Family to P.E.O., Wear Your Pin Day, Let's Go Find Others and P.E.O. Attendance Challenge

Our state has a total of 969 members as of March 1st. We had 43 initiations and 2 reinstatements. Unfortunately, we had 44 new inactives and we lost 30 sisters to Chapter Eternal. We had 2 transfers in to our state and 8 transfers out to other states.

When we look at our numbers, we can readily see that active membership is the key. We definitely need to turn our attention to our sisters who are considering going inactive. The Membership Toolbox has several great suggestions to help us in this area. We need to make sure we are taking care of our sisters, whether they are active, inactive, non-resident, or non-participating.

I would like to thank my committee, Barbara Cover and Amy Carpenter, who worked very hard this year. A special thank you to Juli Cramer and Donna Corbin for all their help and guidance.

Report of the Nominating Committee

Rebecca Daniel, Z, PSP, Chairman, Kathy Reese, M, and Gay Kline, B

The Nominating Committee, in accordance with the Constitution Bylaws and Standing Rules of the P.E.O. Sisterhood and the West Virginia State Chapter Bylaws presents the following report:

Excerpts from the International Constitution Part II, Article VI NOMINATIONS AND ELECTIONS

Section 1—EXECUTIVE BOARD. The executive board shall be elected at the annual convention of state chapter from members of convention.

Section 2—ELIGIBILITY. Any member of convention shall be eligible to office in a state chapter, subject to state chapter bylaws. A nominee to office in a state chapter shall have been duly elected and installed, and shall have served as president of a local chapter for one term.

Section 6—VACANCY. A vacancy occurring during the year in any office, except that of president, shall be filled by appointment made by the president and approved by a majority of the executive board. The appointee shall have served as president of a local chapter for one term.

1. A copy of the nominating brochure and letter requesting nominees were sent to each chapter president explaining the duties of each officer on the West Virginia Executive Board. An application for a prospective candidate was also attached.

2. An article along with the nominating form was placed in the February 2018 issue of the West Virginia newsletter, *The Daisy Chain*, and posted on the West Virginia website soliciting nominees for the office of Secretary.
3. Other board members stated they would remain on the board, giving the nominating committee permission to nominate them for the year 2018-2019.
4. One prospective candidate submitted her prospective nominee information form with recommendations from her chapter.
5. The prospective candidate is serving as a delegate to this convention from her chapter.

Excerpts from the West Virginia Bylaws Article III ELECTIONS

Section 2. ELIGIBILITY. Any candidate for election to the executive board must have been duly elected, installed and have served as president of a local chapter and must be a member of the convention at which her name is presented.

Section 6. VACANCIES. Vacancies occurring after state convention, except that of president, shall be filled by an eligible member appointed by the state president and approved by the executive board.

The Nominating Committee is pleased to present the following slate of officers for the West Virginia Executive Board for 2018-2019.

President	Kelly Dlugos, W
Vice President	Donna Corbin, R
Organizer	Amy Cumpston, P
Treasurer	Katy Montgomery, V
Secretary	Barb Daly, U

Barb Daly, U, New Martinsville, Nominee for Secretary



Barb Daly is a native of northwestern Pennsylvania where she grew up on the family farm. She graduated in 1973 with a B.A. in Elementary Education from Westminster College with additional endorsements in both Early Childhood and Music. Retired from teaching school in 2013, Barb spent nearly 20 years in early childhood, both as a Pre-K then Kindergarten teacher, then wrapping up her teaching career as a K-6 Music Specialist. A private piano teacher for the past 40 years, she continues as a church musician and accompanist and has been active in community theater, both on and off the stage.

Barb has been a P.E.O. for over half her life and is a 1982 charter member of Chapter U, New Martinsville. She has served as president, vice-president, and recording secretary of her chapter and is currently the projects chair. Barb has been convention pianist several times and has served on the state level as finance chair and, most recently, as a member of the Convention 2017 steering committee.

Barb married Tom Daly in 1973. They are the proud parents of three children, Kate, Patrick, and Amanda (Chapter M\GA) and eight active grandkids, ages 6-12. Barb enjoys reading, volunteering, spending time with family, and traveling in her spare time

Report of the Unaffiliate Chairman

Jeannie Plumley, K

An Unaffiliate is an active nonresident member, not affiliated with a chapter in her local community. It is the duty of the Unaffiliate Chairman to keep track of unaffiliated sisters living in West Virginia and West Virginia sisters living in other states.

This past year, the Unaffiliate Chairman personally attempted to make contact with all in-state unaffiliates living within the state, as well as out-of-state unaffiliates living within the state. In this way, the chairman was able to ascertain the interest level and ability of the unaffiliate to join a new chapter. The reasons for unaffiliates not joining a local chapter after relocating are varied. For those sisters desiring to transfer to a new chapter, the Unaffiliate Chairman then made contact with the membership chairman or president of the nearest local chapter so the unaffiliate might be contacted. Last year four unaffiliates transferred their membership to a local chapter.

There is also a need for membership chairpersons or presidents to make contact with chapters in other states where many, many of our WV sisters have relocated and have become unaffiliates. In order to give them the joy of sisterhood with another chapter, included in your folder, you will find a listing of all active unaffiliates. Corresponding Secretaries will need these lists as well.

Finally, if there is an Unaffiliate living in proximity to your group, please feel free to reach out to this sister and consider inviting her to special events and social functions. Also, the lists are always being updated and there are quite a few new unaffiliates. Once again, if you see an unaffiliate living close to your chapter, please feel free to reach out as you are able.

Report of the Technology Chairman

Sam Bethune, Q

I was pleased to have the opportunity to serve as the West Virginia State Technology Chair for the past year. Shortly after 2017 Convention concluded, there were several updates to our website, peowestvirginia.org, to reflect President Juli Cramer's theme "Growing in the Love of P.E.O." and to add materials from the 2016 Convention to the website.

During the course of this year, I worked jointly with our web provider to update the website monthly to incorporate new materials from the State Board and from West Virginia Chapters. The State Board renewed our contract for the website with MIDGroup for one year.

In September it was decided that a new look was needed for the website. With guidance from West Virginia State President, Juli Cramer, and West Virginia State Organizer, Donna Corbin, the new website was designed. I worked closely with our web master and the new website was published in January 2018, the design having been delivered by MIDGroup.

At the Officer's Training Meeting on October 21st in Morgantown a new closed West Virginia State PEO Facebook page was launched. The page was created under the leadership of Juli Cramer, West Virginia State President and Amy Cumpston, West Virginia State Treasurer. In a change from past years it was felt this would be a more effective way for Chapters and Sisters around West Virginia to stay in touch and share news and ideas. At this time 133 Sisters representing all of the 27 active West Virginia State P.E.O. Chapters have joined the page and more requests to join are received almost daily. 68 posts have been seen by an average of 72 Sisters.

I have enjoyed my year serving as State Technology Chair.

P.E.O. Chapter Eternal

West Virginia Memorial List

March 1, 2017 through February 28, 2018

A, Buckhannon	Margaret Freed	August 1, 2017
B, Morgantown	Mary Margaret Miller	March 17, 2017
C, Philippi	Kimberly Luff Wakim	April 28, 2017
D, Fairmont	Anne Blair Morgan Jane Tyler	January, 26, 2018 August 22, 2017
E, Huntington	Anne P McColm Joan Molnar Quinn Van Nostran	November 10, 2017 May 10, 2017 October 1, 2017
F, Lewisburg	Julia K Garnett Ruth T Sweet	October 2, 2017 January 13, 2018
I, Huntington	Dorothy McGinnis	June 21, 2017
K, South Charleston	Judith B Keller Elizabeth T Miller Darleen S Miller Becky Smith	May 20, 2017 May 20, 2017 August 1, 2017 July 21, 2017
L, Parkersburg	Alyce Foley	July 21, 2017
M, Huntington	Margy Barrett Maxine Baur Nancy Meadows Terri Reasor Sydney Wilding	April 4, 2017 February 3, 2018 January 30, 2018 September 9, 2017 March 4, 2017
Q, Parkersburg	Josephine T Cain Betty Dils Elizabeth F Norod	September 20, 2017 February 1, 2018 February 14, 2018
R, Fairmont	Elaine M Pollock	December 20, 2017
S, Martinsburg	Betty Lou Bryant	January 8, 2018
V, Lewisburg	Janet Jamerson Mary Lou C Tuckwiller	October 21, 2017 July 24, 2017
W, Morgantown	Mary Roberta Brandt	December 14, 2017
X, Elkins	Marilyn B Hamelman	July 2, 2017



**West Virginia State Chapter
ANNUAL REPORT OF MEMBERSHIP OF DISBANDED CHAPTERS
March 1, 2018**

Katy Montgomery, Secretary West Virginia State Chapter

1. Number active members March 1, 2017 (see last year's report)	0
Increase since March 1, 2017	
2. By Initiation	0
3. By Transfer (members not previously enrolled in chapter)	0
4. By Reinstatement	0
5. Total Active membership during year	0
Decrease Since March 1, 2017	
6. By Transfer	0
7. By Death of active member	0
8. By expulsion of active member	0
9. By becoming inactive March 1, 2018	0
10. Total decrease in active membership during year	0
11. Number active members March 1, 2018	0
12a. Number classified lost contact or	
12b. Inactive members lost by death since March 1, 2017	0
Summary	
13. Total number initiated from date of organization	26
14. Total enrollment from date of organization	49
15. Total number of inactive March 1, 2018	25

DISBANDED CHAPTERS		
Chapter	Date of Origination	Date of Disbanded
T, Charleston	01/30/1982	03/01/1992
Y, Baker	09/12/1992	03/01/2000

WEST VIRGINIA STATE CHAPTER PROPOSED BUDGET 2018-2019

GENERAL FUND	Adopted 2017-2018	Actual 2017-2018	Proposed 2018-2019
Chapters in the State:	27	27	27
Number of Members:	991	991	969
Receipts			
Dues - General Fund (\$17 per active member)	\$16,847.00	\$16,847.00	\$16,473.00
Interest-Checking and CD	\$600.00	\$622.30	\$600.00
Gifts to State Chapter	\$800.00	\$380.00	\$500.00
Miscellaneous	\$0.00	\$0.00	\$0.00
Total Receipts:	\$18,247.00	\$17,849.30	\$17,573.00
Disbursements			
Transfer to International Convention Fund (\$4 per active member)	\$3,964.00	\$3964.00	\$3,876.00
Administrative:			
Printing/Copying/Postage/Supplies	\$400.00	\$196.65	\$125.00
Travel/Mileage/Tolls	\$0.00	\$0.00	\$0.00
Printer	\$0.00	\$58.10	\$0.00
Website	\$375.00	\$1,129.16	\$400.00
Fidelity Bond Insurance-check report form	\$200.00	\$200.00	\$200.00
Liability, Directors & Officers Insurance Premium	\$60.00	\$59.00	\$60.00
Honarariums/Memorials	\$100.00	\$0.00	\$0.00
Past President's Pin	\$140.00	\$140.00	\$140.00
State Officers:			
Printing/Copying	\$50.00	\$0.00	\$50.00
Postage	\$75.00	\$59.17	\$50.00
Supplies	\$50.00	\$133.15	\$100.00
Travel/Mileage/Tolls	\$100.00	\$45.84	\$75.00
Meals	\$0.00	\$76.70	\$100.00
State Board Meeting:			
Travel/Mileage/Tolls	\$200.00	\$197.29	\$250.00
Meals	\$200.00	\$143.31	\$200.00
Housing	\$350.00	\$0.00	\$350.00
Chapter Official Visits	\$1,300.00	\$1,309.40	\$700.00
Fall Workshop	\$200.00	\$241.72	\$250.00
New Chapter Organization	\$200.00	\$0.00	\$0.00
State Committee Expenses	\$300.00	\$104.48	\$300.00
General Expense:			
Assistant Treasurer-salary	\$375.00	\$375.00	\$375.00
State Convention:			
Printing/Copying/Postage	\$100.00	\$72.44	\$100.00
Supplies	\$200.00	\$62.10	\$17.00
Travel/Mileage/Tolls	\$280.00	\$180.26	\$600.00
Meals and Housing	\$3,140.00	\$2,248.00	\$2,600.00
Program Printing and Postage	\$750.00	\$715.35	\$750.00
Program Supplies	\$0.00	\$0.00	\$20.00
Hall Rental	\$2,550.00	\$2,700.00	\$3,050.00
Time of Remembrance	\$85.00	\$85.00	\$85.00
Period of Instruction	\$0.00	\$0.00	\$50.00
Golden Girls	\$60.00	\$0.00	\$30.00
State Board Seminar and Conferences:			
LEAD Conference	\$425.00	\$302.54	\$325.00
Cotter College Seminar	\$0.00	\$0.00	\$1,200.00
Regional Membership Summit	\$1,000.00	\$918.60	\$0.00
Total Disbursements:	\$17,229.00	\$15,717.26	\$16,838.00
General Fund Surplus/(Deficit)	\$1,118.00	\$2,132.04	\$735.00
INTERNATIONAL CONVENTION FUND			
Badges/Folders/Supplies	\$125.00	\$223.13	\$0.00
Travel/Mileage/Tolls	\$2,400.00	\$1,422.30	\$0.00
Meals	\$1,720.00	\$1,210.41	\$0.00
Housing	\$2,700.00	\$2,239.92	\$0.00
Registration	\$650.00	\$834.00	\$0.00
Total Disbursements International Convention Fund:	\$7,595.00	\$5,929.76	\$0.00

WEST VIRGINIA STATE CHAPTER
STATEMENT OF CASH FUNDS
APRIL 1, 2017 - MARCH 31, 2018

<u>FUND</u>	<u>BALANCE</u>			<u>BALANCE</u>
	<u>April 1, 2017</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS¹</u>	<u>March 31, 2018</u>
GENERAL OPERATING FUND	\$25,515.21	\$83,691.43	\$85,650.18	\$23,556.46
GENERAL RESERVE FUND ²	\$24,499.68	\$4,019.27	\$0.00	\$28,518.95
INTERNATIONAL CONVENTION FUND	<u>\$34,534.85</u>	<u>\$ 3,964.00</u>	<u>\$5,929.76</u>	<u>\$32,569.09</u>
TOTAL FUNDS	\$84,549.74	\$91,674.70	\$91,579.94	\$84,644.50

⁽¹⁾General Operating Fund Disbursements include transfers to General Reserve Fund (\$4019.27) and International Convention Fund (\$3,964.00)

⁽²⁾General Reserve Fund has been included in General Operating Fund for purposes of this report in prior years. The two Funds will be reported upon individually going forward.

Checking account (located at BC Bank) - Balance March 31, 2018: \$ 37,250.63
CD (located at Bayer FCU) - Balance March 31, 2018: \$ 47,393.87

WEST VIRGINIA STATE CHAPTER
SUMMARY OF INDIVIDUAL AND LOCAL CHAPTER GIFTS

APRIL 1, 2017- MARCH 31, 2018

CHAPTER	MEMBERS AS OF 3/31/2018	AVG GIFT PER MEMBER	GENERAL FUND GIFTS	COTTEY COLLEGE	ELF	IPS	PCE	PSA	STAR	RITA CARPER TERRY CCSF	P.E.O. FOUNDATION	P.E.O. 150 FUND	CHAPTER TOTAL
A	44	\$74.09	\$0.00	\$500.00	\$500.00	\$600.00	\$630.00	\$530.00	\$500.00	\$0.00	\$0.00	\$0.00	\$3,260.00
B	54	\$36.94	\$50.00	\$200.00	\$200.00	\$225.00	\$225.00	\$550.00	\$395.00	\$0.00	\$0.00	\$150.00	\$1,995.00
C	25	\$13.00	\$0.00	\$75.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$325.00
D	46	\$26.68	\$0.00	\$192.02	\$217.02	\$192.02	\$217.02	\$142.02	\$192.02	\$75.00	\$0.00	\$0.00	\$1,227.12
E	25	\$19.00	\$0.00	\$75.00	\$75.00	\$75.00	\$100.00	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$475.00
F	34	\$20.59	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$700.00
G	28	\$69.33	\$0.00	\$816.00	\$126.00	\$126.00	\$126.00	\$251.00	\$321.17	\$25.00	\$0.00	\$150.00	\$1,941.17
H	24	\$37.50	\$0.00	\$0.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$0.00	\$150.00	\$900.00
I	40	\$10.00	\$0.00	\$0.00	\$50.00	\$50.00	\$150.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
J	26	\$53.37	\$0.00	\$125.00	\$135.00	\$112.50	\$295.00	\$190.00	\$255.17	\$100.00	\$25.00	\$150.00	\$1,387.67
K	26	\$62.85	\$0.00	\$196.00	\$196.00	\$246.00	\$196.00	\$196.00	\$248.00	\$0.00	\$196.00	\$160.00	\$1,634.00
L	45	\$118.89	\$40.00	\$855.00	\$800.00	\$750.00	\$770.00	\$750.00	\$770.00	\$0.00	\$105.00	\$150.00	\$4,990.00
M	24	\$33.33	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$125.00	\$125.00	\$0.00	\$0.00	\$150.00	\$800.00
N	40	\$31.88	\$0.00	\$175.00	\$175.00	\$200.00	\$250.00	\$175.00	\$175.00	\$125.00	\$0.00	\$0.00	\$1,275.00
O	75	\$22.00	\$0.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$50.00	\$0.00	\$0.00	\$1,400.00
P	51	\$23.75	\$100.00	\$6.00	\$147.00	\$147.00	\$317.00	\$147.00	\$147.00	\$50.00	\$0.00	\$150.00	\$1,211.00
Q	38	\$51.97	\$105.00	\$270.00	\$200.00	\$215.00	\$270.00	\$250.00	\$245.00	\$0.00	\$40.00	\$150.00	\$1,745.00
R	40	\$84.88	\$0.00	\$600.00	\$100.00	\$600.00	\$625.00	\$600.00	\$600.00	\$0.00	\$120.00	\$150.00	\$3,395.00
S	33	\$21.08	\$0.00	\$50.00	\$79.08	\$79.08	\$79.08	\$79.08	\$79.08	\$0.00	\$0.00	\$150.00	\$595.40
U	33	\$37.80	\$0.00	\$175.00	\$185.00	\$162.50	\$325.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$1,247.50
V	45	\$31.00	\$0.00	\$200.00	\$290.00	\$200.00	\$220.00	\$220.00	\$265.17	\$0.00	\$0.00	\$0.00	\$1,395.17
W	52	\$77.69	\$0.00	\$425.00	\$0.00	\$750.00	\$1,150.00	\$825.00	\$750.00	\$140.00	\$0.00	\$0.00	\$4,040.00
X	30	\$54.17	\$0.00	\$250.00	\$375.00	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$1,625.00
Z	22	\$43.86	\$50.00	\$100.00	\$100.00	\$100.00	\$190.00	\$200.00	\$200.00	\$25.00	\$0.00	\$0.00	\$965.00
AA	22	\$30.45	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$120.00	\$0.00	\$50.00	\$0.00	\$670.00
AB	24	\$57.50	\$10.00	\$225.00	\$225.00	\$225.00	\$225.00	\$235.00	\$225.00	\$0.00	\$10.00	\$0.00	\$1,380.00
AC	23	\$64.13	\$0.00	\$275.00	\$100.00	\$275.00	\$275.00	\$275.00	\$275.00	\$0.00	\$0.00	\$0.00	\$1,475.00
PSP Gift			\$25.00										\$25.00
TOTAL WVSC	969	\$42.33	\$380.00	\$6,310.02	\$4,975.10	\$6,280.10	\$7,585.10	\$6,965.10	\$6,962.61	\$815.00	\$546.00	\$1,660.00	\$42,479.03

**MEMORIALS, HONORARIUMS, AND SPECIAL GIFTS
TO INTERNATIONAL CHAPTER AND STATE PROJECTS**

APRIL 1, 2017 – MARCH 31, 2018

COTTEY COLLEGE - \$825.00

Barbara Phillips	Mary Gevas	Juli Cramer	Linda Bennett	Karen Davis
Loretta Suitlas	2017 WVSC Convention Committee			

P.E.O. EDUCATIONAL LOAN FUND - \$385.00

Chapter D	Carol Couch	Anna Bailey	Chapter U	Chapter V
Chapter X	Loretta Suitlas	Lou Ella Lewis	2017 WVSC Convention Committee	

P.E.O. INTERNATIONAL PEACE SCHOLARSHIP - \$265.00

Chapter A	Ellen Neidermeyer	Chapter K	Angela Cipriani	Juli Cramer
Loretta Suitlas	2017 WVSC Convention Committee			

P.E.O. PROGRAM FOR CONTINUING EDUCATION - \$1,470.00

Chapter A	Marilyn Pitcher	Ellen Neidermeyer	Chapter D	Maudie Karickhoff
Chapter I	Carol Couch	Jenny Aubrey	Jane Harris	Rowena Baker
Barbara Cover	Chapter N	Caryol Longenecker	Mary Reasor	Chapter P
Judith Borger	Mary Bethune	Chapter R	Marion Stemple	Chapter U
Barbara Daly	Lou Ella Lewis	Chapter W	Kelly Dlugos	Vicki Auch
Judith Langkamer	Loretta Suitlas	2017 WVSC Convention Committee		

P.E.O. SCHOLAR AWARDS - \$650.00

Marilyn Pitcher	Chapter B	Chapter G	April Stolfer	Carol Couch
Chapter M	Peggy Roberts	Lou Ella Lewis	Kelly Dlugos	Vicki Auch
Rebecca Daniel	Jean Bonar	Loretta Suitlas	2017 WVSC Convention Committee	

P.E.O. STAR AWARD - \$940.00

Mary Krick	Ann Davis	Chapter B	Ellen Neidermeyer	Chapter G
Margaret Miller	Carol Couch	Jenny Aubrey	Rowena Baker	Chapter K
Ann Beck	Chapter M	Juli Cramer	Lou Ella Lewis	Chapter V
Rebecca Daniel	Loretta Suitlas	2017 WVSC Convention Committee		

RITA CARPER COTTEY COLLEGE SCHOLARSHIP FUND - \$50.00

Caryol Longenecker

P.E.O. FOUNDATION FUND - \$300.00

Elizabeth Prather	Ann Beck	Denise Orem	Judith Borger	Donna Corbin
Jean Bonar				

JENNIE BECHTOLD MEMORIAL FUND - \$335.00

Jane Harris	Chapter L	Mary Gevas	Sally Morgan	Denise Orem
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VIRGINIA STEALEY MEMORIAL PROJECT FUND - \$30.00

Judith Borger

WV STATE GENERAL FUND - \$280.00

Ann Davis	Chapter B	Ann Beck	Judith Borger	Betty Stephens
Judith Langkamer	Mary Ellen Manzo	Jean Bonar	Ellen Neidermeyer	

150 FUND - \$30.00

Chapter K

**REPORT OF THE AUDIT COMMITTEE
WEST VIRGINIA STATE/PROVINCIAL/DISTRICT CHAPTER
P.E.O. SISTERHOOD**

In accordance with the Bylaws of West Virginia State/Provincial/District Chapter, we, the audit committee, submit the following report:

We have examined on a test basis the accounting and other financial records of West Virginia State/Provincial/District Chapter for the year April 1, 2017 to March 31, 2018 and have determined to our satisfaction, the following to be correct:

- Cash and investment balances agree with the appropriate bank and investment statements.
- Cash receipts have been recorded properly and deposited in a timely manner.
- Cash disbursements have been recorded properly and supported by warrants signed by the president.
- The proper amount of dues was collected from local chapters and remitted to International Chapter.
- We are not aware of any violations relating to the filing of payroll tax returns or 1099 forms.

Based on our examination, the financial statements for West Virginia State/Provincial/District Chapter prepared from those records, reporting assets and fund balances at March 31, 2018 and revenue and expenditures for the year April 1, 2017 to March 31, 2018, present such items fairly, in all material respects.

Audit Committee of West Virginia State/Provincial/District Chapter

Signed: Jackie Auch
Chairman
Deborah A Williams
Fran Denney
Date April 8, 2018

MINUTES OF THE CONVENTION
WEST VIRGINIA STATE CHAPTER
THE P.E.O. SISTERHOOD

April 27-28, 2018

Prior to the first meeting of Convention, the following events took place on Thursday, April 26, 2018

- 9:00 a.m. State Board Meeting in the President's Suite, Fairfield Inn
- 12:00 p.m. State Board Luncheon with International Representative, Patricia Brolin-Ribi in the President's Suite
- 1:00 p.m. State Board Meeting with International Representative, Patricia Brolin-Ribi in the President's Suite
- 5:00 p.m. Arrival Reception for State Board, International Representative, Committee Chairmen, and PSPs at the Fairfield Inn Meeting Room
- 6:00 p.m. State Board, International Representative, Committee Chairman, meet for Dinner in the Fairfield Inn Lobby
- 6:30 p.m. State Board, International Representative, Committee Chairmen Dinner at a Member's Home, Lewisburg, WV
- 8:30 p.m. Social Gathering for P.E.O.s and BILs at the Fairfield Inn Meeting Room

Prior to the first meeting of Convention, the following events took place on Friday morning:

- 9:00 a.m. Registration Opens, Displays, Scrapbooks, Hostess Boutique Lobby, WVSOM Conference Center
- 10:30 a.m. Time of Remembrance in Room A/B, WVSOM Conference Center
- 11:45 a.m. "Celebration Luncheon" in Room C/D, WVSOM Conference Center, Celebration of Golden Girls and Chapter Anniversaries

OPENING MEETING

Friday, April 27, 2018

The 56th Annual Convention of West Virginia State Chapter of the P.E.O. Sisterhood convened at 1:15 p.m. on Friday, April 27, 2018 at the West Virginia School of Osteopathic Medicine, Conference Center in Lewisburg, West Virginia. Chapters O and V served as hostesses.

"Soul Sister" was played during the processional for the pages, past state presidents, International Representative, and the Executive Board.

The meeting was called to order by President Juli Cramer, Chapter Q, at 1:34 p.m.

Sally Davis, Chapter L, gave the invocation.

Amy Carpenter, Chapter R, led the Pledge of Allegiance, after which Linda Cowan Youssef, Chapter AB, led the singing of “O Canada” and the “Star Spangled Banner” accompanied by Barb Daly, Chapter U, on the keyboard.

The president welcomed all on behalf of the Executive Board of West Virginia State Chapter.

The President introduced the Convention Hostess co-chairmen Sharon Rowe, Chapter O, and Linda Rogers, Chapter V, PSP. Sharon Rowe brought greetings from the hostess chapters who could be recognized wearing their lime green shirts. Linda Proudfoot, Chapter C, responded to the greeting.

The president thanked Vice President Kelly Dlugos for coordinating the Time of Remembrance and Secretary Katy Montgomery for coordinating the Celebration Luncheon. The president congratulated the Golden Girls and Anniversary Chapters and acknowledged First-Time Attendees with a yellow lanyard and they were asked to stand to be recognized.

Head Guard, Karen Brimhall, Chapter K, gave the report of the guards.

The first credentials report was given by Chairman Carol Burnside, Chapter O/SC, PSP, who first called attention to the list of delegates in the program and noted that changes in the printed list would be given by the secretary and printed in the Proceedings. Chairman Carol Burnside reported 75 members of convention entitled to vote. On behalf of the committee, Carol Burnside moved the report be adopted. There being a majority in the affirmative the report was adopted. (Reports pg. 9)

A quorum being present, the president declared the 56th convention of West Virginia Chapter opened in due form and ready for the transaction of business.

Linda Cowan Youssef Chapter AB, led the singing of the Opening Ode, accompanied by Barb Daly, Chapter U, followed by the reciting of the Objects and Aims, led by Judy Langkamer, Chapter Z, PSP.

Karen Lamm, Chapter Q, led the devotions.

President Juli Cramer introduced and welcomed Patricia Brolin-Ribi as the Representative of International Chapter. Patricia is a member of Chapter AM, Idaho and is currently serving as Second Vice President, International Chapter.

President Juli Cramer introduced Member of Honor, Rebecca Daniel, Chapter Z, PSP. Rebecca is a past president of West Virginia and currently serves the International Chapter as a Trustee of the P.E.O. Scholar Awards committee.

Paula Boram, Chapter AB, PSP, introduced the past presidents in attendance. Current members of the State Board presented packets of Daisy seeds and pinwheels to each of the 14 PSPs present.

By general consent, the secretary will send greetings to those who were unable to attend.

President Juli Cramer introduced the members of the executive board: Secretary Katy Montgomery, Chapter V; Treasurer Amy Cumpston, Chapter P; Organizer Donna Corbin, Chapter R; and Vice President Kelly Dlugos, Chapter W. She also thanked all of the state committee chairmen:

Amendments and Recommendations	Liz Prather, Chapter J
Finance	Barbara Bennett, Chapter AC
Historian and Sesquicentennial Committee	Ginny Petersen, Chapter W, PSP
Membership	Jeanie Lyons, Chapter H
Nominating	Rebecca Daniel, Chapter Z, PSP
Technology	Sam Bethune, Chapter Q
Unaffiliate	Jeannie Plumley, Chapter K
Rita Carper Terry Cottey College Scholarship Fund and The P.E.O. Foundation - Cottey College	Kelly Dlugos, Chapter W Barbara Chakmakian, Chapter S
Educational Loan Fund	Beth Satterfield, Chapter P, PSP
International Peace Scholarship	Kathy Snider, Chapter D, PSP
Program for Continuing Education	Judy Langkamer, Chapter Z, PSP
Scholar Awards	Ginny Petersen, Chapter W, PSP
STAR Scholarship	Rowena Baker, Chapter J, PSP

Visitors and guests from outside of the West Virginia state chapter were recognized.

The chapter delegates were welcomed and encouraged to enjoy the experience of convention, to go away refreshed with the spirit of P.E.O. and were told that they were the connection between this convention and all of the sisters back home. All West Virginia P.E.O. sisters registered as visitors were warmly welcomed and encouraged to attend all business meetings and convention activities.

All of the sisters from Chapter Q, Juli Cramer's home chapter were asked to stand to be recognized and thanked for their support during President Juli Cramer's time on the board.

The president introduced Barb Daly, Chapter U, pianist, and Linda Cowan Youssef, Chapter AB, song leader and her pages, her daughters Megan Cramer, Chapter EW, Ohio, and Michelle Cramer, Chapter AA.

Katy Montgomery, secretary, moved the adoption of the Rules of Convention, as printed in the program, be adopted. The motion was seconded and adopted.

Katy Montgomery, secretary, moved the adoption of the printed program with necessary changes. The motion was seconded and adopted.

The members of the Committee to Approve Minutes of Convention were introduced and thanked for assisting the secretary with the minutes: Kathy Snider, Chapter D, PSP, Chairman, Marie Nelson, Chapter I, and Jane Johnson, Chapter A.

The president announced that Patricia Brolin-Ribi, Representative of International Chapter would serve as convention parliamentarian.

The members of convention stood and sang, “The Garden Song” with lyrics by Barb Daly before resuming convention business

Katy Montgomery, secretary, read a letter from Sue Baker, President of International Chapter of the P.E.O. Sisterhood.

Following the introduction by President Juli Cramer, the Representative of International Chapter Patricia Brolin-Ribi presented the keynote address.

The president thanked her for her inspiring message. The members of convention stood and sang, “My Home Among the Hills” to welcome Patricia to West Virginia and then resumed convention business.

Rebecca Daniel, Nominating Committee Chairman, introduced her committee and gave the report of the Nominating Committee.

The president thanked the committee for its work.

The next order of business was election of officers.

There being no further nominations from the floor, the nominations were declared closed. There being no objection, the written ballot was dispensed with and a voice vote was taken. The entire slate as presented was elected as officers of West Virginia State Chapter for the ensuing year.

President: Kelly Dlugos

Vice President: Donna Corbin

Organizer: Amy Cumpston

Treasurer: Katy Montgomery

Secretary Barb Daly

The president announced the installation of new officers would take place on Saturday, April 28.

Ginny Petersen, Chapter W, PSP, Historian and Chairman of the Sesquicentennial Committee, introduced her committee and gave her report. The president thanked Ginny Petersen and said that “the president’s letters are always inspiring and are an important part of our state’s history.”

Jeanie Lyons, Chapter H, was introduced as the chairman of the Membership Committee. Barbara Cover, Chapter N, a member of the Membership Committee, joined her to present Membership Awards to all individual local chapters who met the Chapter Challenges given by the State Board for this year.

Jeannie Plumley, Chapter K, gave the Unaffiliate Report.

President Juli Cramer directed the members of convention to find a copy of the proposed budget on pages 42 and 43 of the program. She introduced Barbara Bennett, Chapter AC, Chairman of the Finance Committee who presented the committee’s report which included information regarding

review of accounts, the audit of the books, preparation of the budget and recommendations for transferring surplus funds to the International Convention Fund and to the General Reserve Fund.

The chairman moved the adoption of the report. By general consent, the vote was divided into three parts and a majority voted in favor of each of the following:

- (1) adoption of the budget,
- (2) transfer of surplus funds from the 2017-2018 fiscal year to the International Convention Fund and the General Revenue fund
- (3) the remainder of the report.

The President stated that the adoption of the report approved the report of the treasurer.

The President thanked the members of the Finance Committee for their careful attention to the financial details of the West Virginia State Chapter this past year. She announced the audit report was posted on the wall in the meeting room.

The president announced that committee reports could be found in the delegates' packets on pages 30-39. By general consent, these reports were not read, but were filed with the secretary to be included in the proceedings of convention.

The president noted that Representative of International Chapter Patricia Brodin-Ribi and Organizer Donna Corbin would answer questions from the question box which were submitted prior to convention on Saturday morning.

Convention chairmen Linda Rodgers, Chapter V, PSP, made several announcements.

The president declared convention adjourned until Saturday, April 28, 2018 at 9:15 a.m. She announced that special music would begin at 9:00 a.m.

Following adjournment these events took place on Friday evening:

- 4:00 p.m. Meeting of Past State Presidents at the Fairfield Inn Meeting Room
- 6:15 p.m. Reception in Honor of Patricia Brodin-Ribi, AM/ID Executive 2nd Vice President in the lobby, WVSOM Conference Center
- 7:00 p.m. "Growing in The Love" Banquet.

CLOSING MEETING

Saturday Morning, April 28, 2018

President Juli Cramer called the second meeting of the 56th Convention of West Virginia State Chapter to order at 9:17 a.m.

Head Guard, Karen Brimhall, gave the report of the guards. The president introduced the guards which included her mother Karen Brimhall, Chapter K; daughter Emily Cramer, Chapter Q; sister-in-law Cyndie Cramer, Chapter BQ, Ohio; and close friends Judi Kenaston, Chapter O, and Sam Bethune, Chapter Q; and their advisor Rowena Baker, Chapter J, PSP.

An out of state guest was recognized.

Carol Burnside gave the final credentials report noting there had been no change in the report of the Credentials Committee and 75 members of convention were entitled to vote. The president thanked Carol and her committee: Lou Ella Lewis, Chapter V, PSP and Ann Davis, Chapter O, PSP.

The president thanked the hostess chapters for the Growing in the Love Banquet.

Convention Chairman Linda Rodgers gave the following report:

Number of visitors to convention: 92

Number of first timers registered: 21

President Juli Cramer announced that the annual reports of the West Virginia State officers were in the printed program on pages 23-29. She encouraged members to read the important information about what the officers accomplished over the last year and to incorporate the information in reports to chapters. By general consent, the officers' written reports were not read, but were filed with the secretary to be included in the proceedings of convention.

By general consent, the Annual Report of Membership of Disbanded Chapters was not read but was included in the proceedings of convention on page 41.

Secretary Amy Cumpston presented the summary of Love Gifts received.

Organizer Donna Corbin presented the period of instruction entitled "Talking About Differences: Finding Common Ground". Donna was assisted by Peg Steorts, Chapter R, and Pat Gray, Chapter AC. The president thanked Donna for sharing some techniques for talking through differences.

Following the instruction, the Convention rose and sang "The Garden Song" with lyrics by Barb Daly.

Representative of International Chapter Patricia Brolin-Ribi shared the latest news from International Chapter including greeting from the International Chapter Officers and specific ways to help our chapters grow and prosper.

In preparation for the presentation of amendments to the Bylaws and Standing Rules of West Virginia State Chapter, the president requested all members of convention to be in assigned seats and asked visitors to leave one vacant row behind the delegates. She instructed the convention in the procedure for presentation of amendments and voting. She announced that adopted amendments would take effect at the close of convention and as specified in the Bylaws and Standing Rules of West Virginia State Chapter.

The report of the Amendments and Recommendations (A&R) Committee was given by the chairman Liz Prather, Chapter J, who first introduced the other members of the committee: Deborah Stout, Chapter X, and Rebecca Daniel, Chapter Z, PSP.

A&R Chairman Liz Prather presented the 2018 proposed amendments to the Bylaws and Standing Rules of West Virginia State Chapter. Page numbers refer to the 2017 Bylaws and Standing Rules. By general consent, only the explanations were read.

1. Submitted by the Executive Board of West Virginia State Chapter

(page BL-1) Amend Article I, Section 1., Members., by striking out the word “historian” so that if adopted the section would read:

1. SECTION 1. MEMBERS. *The convention of West Virginia State Chapter shall consist of the following active members when present and registered: the executive board, past presidents of the state chapter, resident past presidents of International Chapter, chairmen of standing committees, chairman of the nominating committee, and two delegates from each local chapter.*

The amendment was adopted.

2. Submitted by Chapter J, Wheeling

(page BL-5) Amend Article V, Section 2, subsection B, by inserting the words “one convention vocalist, one convention instrumentalist,” following the word “committees” so that if adopted the subsection would read:

- B. *The state chapter shall pay the following: hall renting, printing of bylaws, programs and proceedings, meals, lodging and transportation of the executive board, chairmen of standing committees, one convention vocalist, one convention instrumentalist,, and chairman of nominating committee when not otherwise members of convention, and one night’s pre-convention lodging at the regular rate for the president.*

A written ballot was taken. The amendment as amended was adopted by a count of 74 affirmative and 0 negative.

3. Submitted by the Executive Board of West Virginia State Chapter

(page BL-9) Amend Article X, Amendments, Section 2, by striking out paragraph 2 and inserting a new paragraph 2 so that if adopted the paragraph would read:

- Before such proposed amendments will be considered, copies of all proposed amendments to be presented at convention of state chapter shall be sent to the following for their consideration at least one month before the state convention: each local chapter president, officers of state chapter, past presidents of state chapter, A&R Committee members, chairmen of state standing committees, S&R adviser, S&R committee chairman, representative of*

International Chapter, and resident past president(s) of International Chapter. The state president will direct the official distribution of the amendments.

The amendment was adopted.

4. Submitted by the Executive Board of West Virginia State Chapter

(page BL-10) Amend Standing Rule 7, by striking out Standing Rule 7 and inserting a new Standing Rule 7 as follows:

7. Amendments to the Standing Rules of West Virginia State Chapter shall be proposed only by a local chapter, a state standing committee, or the executive board. They shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by November 1. Such proposed amendments shall be adopted by a majority vote of members present and voting in convention of West Virginia State Chapter, provided that copies of the proposed amendments shall have been sent at least one month prior to convention to each local chapter president, officers of state chapter, past presidents of state chapter, A & R committee members, chairmen of state standing committees, S & R adviser, S & R committee chairman, representative of International Chapter, and resident past president(s) of International Chapter. The state president will direct the official distribution of the amendments.

The amendment was adopted.

At the direction of the A &R committee, Liz Prather, Chairman moved the adoption of the Editorial Resolution:

Resolved, That the 2018-2019 Executive Board of West Virginia State Chapter be authorized to correct article and section designations, punctuation and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the West Virginia State Chapter.

The resolution was adopted.

The president thanked Liz, and the members of the committee: Deborah Stout, Chapter X, and Rebecca Daniel, Chapter Z, PSP, for their diligence and hard work on the amendments. The president also thanked those who were tellers for the convention: Marsha Geiger, Chapter F; Jennifer Huffman, Chapter F; Ann McClung, Chapter O; Nancy Greenstreet, Chapter O; and the Teller Adviser, Rowena Baker, Chapter J, PSP.

Representative of International Chapter Patricia Brolin-Ribi and Organizer Donna Corbin answered questions submitted prior to Convention. The president thanked the chapters and individuals who submitted questions and thanked Patricia and Donna for answering them.

The president expressed her appreciation to Chapters Q, L, I, F, C, and D for the P.E.O. Project displays at this convention. The president asked Patricia Brolin-Ribi to help draw for next year's project displays.

The following names were drawn:

Cottey College.....	Chapter U
Program for Continuing Education.....	Chapter H
Education Loan Fund.....	Chapter R
International Peace Scholarship.....	Chapter M
Scholar Awards.....	Chapter P
STAR Scholarship.....	Chapter J

President Juli Cramer recognized the Convention Chairmen Sharon Rowe and Linda Rodgers, and the sisters of hostess chapters O and V. The president thanked them for the outstanding planning, organizing and getting the work done for the 56th Convention of West Virginia State Chapter. She then reminded those in attendance of the importance of completing and submitting the convention questionnaires.

By general consent, guests were admitted into convention hall for remarks by the outgoing president, Juli Cramer, the installation ceremony, the presentation of the past president's credentials and pin, remarks by the incoming president, Kelly Dlugos, and the Invitation to Convention.

President Juli Cramer made her closing remarks to convention. She reflected upon her theme of Growing in the Love of P.E.O.

Katy Montgomery, secretary, called the roll of the newly elected officers of West Virginia State Chapter. Patricia Brolin-Ribi, Representative of International Chapter, installed the officers: President, Kelly Dlugos; Vice President, Donna Corbin; Organizer, Amy Cumpston; Treasurer, Katy Montgomery; Secretary, Barb Daly.

Kelly Dlugos, newly elected West Virginia State President, accepted the gavel and asked the Representative of International Chapter Patricia Brolin-Ribi to present the past president credentials to Juli Cramer. Rebecca Daniel, past president, presented the past president's pin to Juli Cramer and escorted her to her seat with the other past presidents.

Rule #12 was suspended so that pictures could be taken during the presentation of gifts. The president announced that Rule #12 was back in effect and photos were not allowed.

West Virginia State President Kelly Dlugos gave her incoming remarks and announced her theme: Joy in the Journey.

The guests of convention who were present for the Ceremony of Installation were introduced. They included Juli Cramer's husband David Cramer and Kelly Dlugos's husband Todd Dlugos.

By unanimous consent, convention rule # 12 was suspended to allow photos during the next item of business. An invitation to the 2019 Convention of West Virginia State Chapter to be held in Bridgeport, WV, was extended by hostess chapters B, C, and AB.

Marsha Klusmeyer, Chapter AA, accepted the invitation to the 2019 West Virginia State Convention on behalf of the West Virginia State Chapter. The president announced that Rule #12 was back in effect and photographs were not allowed. Guests were escorted out of convention hall by the guards

Representative of International Chapter Patricia Brolin-Ribi gave a few closing remarks.

There was no unfinished business.

President Kelly Dlugos announced that the proceedings with instructions would be electronically sent to each local chapter president, past state president and also posted on the state website.

President Kelly Dlugos announced committee appointments, which had been approved by the newly elected executive board. Copies of the assigned committees were distributed to the delegates. The president explained that the committee lists would be posted on the West Virginia State website and would be sent electronically to each local chapter president and past state president. The delegates were asked to have the president or technology chairman of each chapter make copies of the lists for the yearbook committee.

Convention Chairman Linda Rodgers reminded convention participants to complete their convention questionnaires so future hostess chapters could use them in planning conventions.

Following the president giving the benediction, the 56th annual Convention of The West Virginia State Chapter, P.E.O. Sisterhood was closed at 11:36 a.m.

Convention delegates and visitors were dismissed following the recessional of the executive board, Representative of International Chapter, Member of Honor and past presidents. A receiving line for newly elected officers, immediate past president and the Representative of International Chapter was formed in the lobby

Katy Montgomery

Secretary

CERTIFICATION OF MINUTES AND APPROVAL OF PROCEEDINGS

I, Katy Montgomery, secretary of West Virginia State Chapter of the P.E.O. Sisterhood, do hereby certify that the foregoing record is a correct copy of Proceedings of West Virginia State Chapter assembled in Lewisburg, West Virginia, on April 27 and 28, 2018.

Witness my hand and seal of West Virginia State Chapter, P.E.O. Sisterhood at Lewisburg, West Virginia, this 28th day of April, 2018.

(Signed) Katy Montgomery
Secretary

West Virginia State Chapter, P.E.O. Sisterhood

(Signed) Julie Cramer
President

West Virginia State Chapter, P.E.O. Sisterhood

The minutes of convention were read and approved
by the Committee to Approve Minutes on

April 28, 2018
Date

Kathy Snider, D, PSP

Maria Nelson, I

Jane Johnson, A



Credentials Report Form 2018

If there have been no changes, only the total number of members of convention is stated; no motion or vote is required. If there have been changes, the chairman reads the entire report and moves for its adoption.

	Meeting 1	Meeting 2
Number of chapters in West Virginia ¹	27	27
Number of chapters with delegates necessary to establish quorum (majority)	14	14
Number of chapters represented in convention	27	27
Number of local chapter delegates ²	51	51
West Virginia Chapter Officers	5	5
Past Presidents of West Virginia State Chapter ³	14	14
Resident Past Presidents of International Chapter	0	0
Chairman of the Amendments & Recommendations Committee	1	1
Chairman of the Finance Committee	1	1
Chairman of the Membership Committee	1	1
Chairman of the Nominating Committee (counted as PSP)	0	0
Chairman of the Rita Carper Terry Cottey College Scholarship Fund (counted as state officer)	0	0
Historian (counted as PSP)	0	0
Technology Chairman	1	1
Unaffiliate Chairman	1	1
TOTAL MEMBERS OF 2018 CONVENTION	75	75

Chairman:

Carol Burnside
Ann L Davis
Ann Ella Lewis

S/P/D TELLERS' REPORT OF WRITTEN BALLOT

BALLOT FOR PROPOSED AMENDMENT # 2

1. Number of votes cast: 74
Blank ballots are not included in number

2. Number of votes necessary for favorable ballot: 50
Circle Vote: Majority, $\frac{2}{3}$ or $\frac{3}{4}$ of number entered on line 1

3. Number of pro votes: 74

4. Number of con votes: —

5. Number of illegal votes:

a. Fraudulent votes (two folded together count as one).... —

b. Illegible writing —

Chairman of Tellers: Marsha Heigen

Total number of members of convention reported by the Credentials Committee 75
Votes cast should not exceed number entitled to vote

April 28, 2018

Time of Remembrance

April 27, 2018

Prelude *“How Great Thou Art”* (Hine)

Welcome Kelly Dlugos, W

Scripture Reading **1 Corinthians 15: 42-44** Libby Johnson, V

Meditation Kelly Dlugos, W

As we honor our seven Founders and our 30 West Virginia sisters who have entered Chapter Eternal, let us be honest with death. Let us not pretend that it is less than it is. It is separation. It is sorrow. It is grief. But let us neither pretend that death is more than it is. It is not annihilation. It is not affliction. It is not torment. As long as memory endures, our sisters' influence will be felt. It is not an end to love—humanity's need for love from each of us is boundless. It is not an end to joy and laughter—nothing would less honor our sisters than to make our lives drab in ornamental respect. Let us be honest with death, for in that honesty we will understand our sisters better and ourselves more deeply.

When sorrow comes, let us accept it simply, as a part of life. Let the heart be open to pain; let it be stretched by it. All the evidence we have says that this is the better way. An open heart never grows bitter. Or if it does, it cannot remain so. In the desolate hour there is a weary ache of loss. But anguish, like ecstasy, is not forever. There comes a gentleness, a returning quietness, a restoring stillness. This, too, is a door to life. Here, also, is a deepening of meaning—and it can lead to dedication, a going forward to the triumph of the soul, the conquering of the wilderness. In the process will come a deepening inward knowledge that, in the final reckoning, all is well.

In the presence of death, we must continue to sing the song of life. We must be able to accept death and go from its presence better able to bear our burdens and to lighten the load of others. Out of our sorrows should come understanding. Through our sorrows we join with all of those before us who have had to suffer and all of those who will yet have to do so. Let us not be gripped by the fear of death. If another day be added to our lives, let us joyfully receive it, but let us not anxiously depend on our tomorrows. Though we grieve the deaths of our loved ones, we accept them and hold on to our memories as precious gifts. Let us make the best of our loved ones while they are with us, and let us not bury our love with death.

Remembering Our Sisters

Chapter Eternal

Margaret Freed, A
Mary Margaret Miller, B
Kimberly Wakim, C
Anne Blair Morgan, D
Jane Tyler, D
Anne McColm, E
Joan Molnar, E
Quinn Van Nostran, E
Julia Garnett, F

Honored by . . .

Cathy Freed, Q
Ellen Neidermeyer, B
Linda Proudfoot, C
Pam Stalnaker, D
Linda Morgan, D
Margaret Clark, E
Margaret Clark, E
Margaret Clark, E
Diann Hayes, F

Ruth Sweet, F
Dorothy McGinnis, I
Judith Keller, K
Darleen Miller, K
Elizabeth Miller, K
Becky Smith, K
Alyce Foley, L
Margy Barrett, M
Maxine Baur, M
Nancy Meadows, M
Terri Reasor, M
Sydney Wilding, M
Josephine Cain, Q
Betty Dils, Q
Elizabeth Norod, Q
Elaine Pollock, R
Betty Lou Bryant, S
Janet Jamerson, V
Mary Lou Tuckwiller, V
Mary Roberta Brandt, W
Marilyn Hamelman, X

Jennifer Huffman, F
Marie Nelson, I
Kay Lamb, K
Mary Baker, K
Mary Baker, K
Jean Mercer, K
Sally Davis, L
Kathy Reese, M
Kathy Reese, M
Becky Myers, M
Becky Myers, M
Becky Myers, M
Cathy Freed, Q
Cathy Freed, Q
Cathy Freed, Q
Jenny Staud, R
Alison Poland, S
Lou Ella Lewis, V
LeAnn Gillilan, V
Jean Dailey, W
Deborah Stout, X

Tolling of the Bell for each Sister

Judy Langkamer, Z, PSP

Margaret Chadwick, U\OH, PSP

Rowena Baker, J, PSP

Hymn

“Prayer of St. Francis” (Sebastian Temple)

Make me a channel of your peace.
Where there is hatred, let me bring your love.
Where there is injury, your pardon, Lord.
And where there’s doubt, true faith in you.

Oh, Master, grant that I may never seek
So much to be consoled as to console.
To be understood as to understand.
To be loved, as to love, with all my soul.

Make me a channel of your peace.
Where there’s despair in life, let me bring hope.
Where there is darkness, only light.
And where there’s sadness, ever joy.

Make me a channel of your peace.
It is in pardoning that we are pardoned,
In giving of ourselves that we receive,
And in dying that we’re born to eternal life.

Benediction

Kelly Dlugos, W

Postlude

“Find Us Faithful” (Steve Green)

Song Leader – Linda Cowan Youssef, AB

Pianist – Barb Daly, U

Invocation
Sally Davis, L

Dear God,

Please be present today and guide us in making wise decisions during our 2018 West Virginia P.E.O. convention. This year we have all been "Growing in the love of P.E.O." in our local chapters so let that love flow through our meeting today with our sisterhood's beliefs of faith, love, purity, justice, and truth.

Thank you for helping us accomplish the goals of this day in your name.

Amen



Devotion
Kathryn Lamm, Q

We have a garden at our house. Or should I say, we had a garden. It was carefully planted, lovingly tended for a time, nurtured through the heat of July and watched over during the thundershowers of mid-august. But something happened to that garden, something awful and terrible, something disastrous and devastating. Weeds! Weeds grow there. Weeds that climb weeds that entwine, weeds that choke and weeds that send out creeping root systems so long that when you pull them out you pull out three carrots, two tomato vines and a very healthy zucchini all at the same time. Weeds have taken over the garden.

The moral of my story, of course, is that it's not hard to get things to grow if growth is all you want. Weeds are not hard to grow at all. Takes no effort whatsoever to grow weeds. Take it from me; I've been doing it for years.

Ah, but to grow something that you are proud of, to grow veggies for the salad and greens for the table, that is another matter. To grow the perfect tomato or cucumber takes something else indeed. And do you know what that takes?

It takes care, lots of tender loving care. It involves care if you are to grow anything of value. And if my garden is now a jungle, a tangle of unwanted weeds, I have no one to blame but myself; my schedule became too full and my discipline too small, I did not take good enough care of my little garden. And so because I did not care for it, it did not grow what I wanted.

The point of my little story is perfectly obvious when you apply it to P.E.O., to Christian work and to the life we live as women of faith. Whatever I do not care for, whatever I do not tend, in my spiritual discipline, soon is choked and clogged and full of spiritual weeds. But if I care about who I am under God, if I take care of the gifts God has given me, then I have half a chance at least of seeing something develop there that will honor my Lord.

And if this is true of us as individuals, it is also true of us as a gathering of P.E.O. sisters. It is still true that He has given into our hands the care of our lives. He expects us to take care of what has been planted. To us God gives the care of his people and if we care for it, it will grow.

Acts 2 37-47

President's Closing Remarks Juli Cramer, Q

I would like to say thank you to all of my West Virginia P.E.O. sisters for sharing this last year of 'Growing in the Love of P.E.O.' with me. As it often is when you plant something, you are never completely sure what will grow. I encouraged us to seek growth as individuals and as chapters. I might have had some ideas or 'challenges' in mind but I was blessed in seeing growth in ways I did not imagine.

We grew as individuals when sisters got to know each other in new ways and also in how sisters volunteered for new and different roles in their chapters. Our state membership committee reminded the northern chapters last fall that P.E.O.s can wear many different hats in our chapters. Trying on new hats helped you grow and your chapters grow.

Another way we grew this past year was in our attendance to the Convention of International Chapter. Thirty-seven sisters from nineteen chapters throughout the state traveled to Charlotte, North Carolina to experience the joy of being with P.E.O.s from all over the United States and Canada.

Another way we grew this past year was in the creation of our own state Facebook page. At this time we have 144 members from every chapter in the state on our Facebook page. How rewarding it has been for chapters to share their celebrations, programs, new initiates, and new chapter officer photos. I have loved seeing all the photos on the Facebook page because it has let me put faces to the names of sisters I have not yet been able to meet.

Our state website grew this year when it went through the pruning process and got a redesign. I know that those of us who were part of the website redesign project were able to grow and learn in new ways and I hope that everyone will take the time to look at the website and make use of all the information and links that are on the site.

Our donations to the International projects also grew in this past year. We gave over \$40,000 to the projects and our own state scholarship, the Rita Carper Terry Cottey College Scholarship Fund.

I want us to continue to look for ways to show love to our sisters and help our chapters to grow. I have loved my years on the state board and have grown personally in many ways. The P.E.O.s in our state have always been supportive and encouraging in showing their love to me. Thank you for growing with me and wanting the best for our local chapters, our state, and our International projects.

Thank you so much. It has been my honor and privilege to serve as your State President.

Incoming President's Acceptance Remarks Kelly Dlugos, W

Please let me begin by expressing my thanks to each of you. It is with great humility that I accept this gavel and the privilege of serving as the 57th President of the WV State Chapter. Thank you for allowing me to be part of our State Chapter's journey. My own journey in P.E.O. began in 2004. I will forever be grateful that two dear friends invited me to find out more about what they did on Tuesday nights. My Tuesday nights have never been the same since!

As I prepared my remarks, I assumed that some of you, like me, need more stimulus than words. So, I have a slide show of some images that I hope will keep you entertained, awake, and will serve as a reminder of my message.

As our Sisterhood prepares to celebrate 150 years, let us recall the origins of this journey. In 1869, seven teenagers came together to form a sorority, one that would include all the members of their close group of friends. While their initial purpose was likely very limited and unassuming, it was the start of a journey that continues today for each of us.

Our state chapter's journey is 103 years strong, beginning in 1915 when Lucritia Eldridge, a woman who was not a P.E.O., but who was well aware of the P.E.O. tradition, presented a charter list to Supreme Chapter, forming Chapter A in Buckhannon. This act brought the mission of P.E.O. to the hills of West Virginia where P.E.O. has grown to include 27 very special chapters.

In our state, there are very few areas where one does not look and see the beautiful hills that we call home. For many of us, the mountains have always been with us since earliest childhood while others have had the pleasure of discovering their charms as an adult. One of my favorite parts of taking a road trip is the feeling of coming home, when I start to see the mountains in the distance. Whether the Appalachian or Allegheny range, these hills draw our eyes up to the horizon, our mountains serving as a point of orientation.

Imagine that the P.E.O. journey is like that of a climbing the hills or the mountains. Not all hikes are straight up to the summit. The path to the top may not always be visible from the valley. Many trails have twists and turns and even backtracking. Often the summit can seem like nothing more than a mirage.

Because no journey or travel in any woman's life is complete without a checklist or two to prepare for all the possibilities and necessities, I have put together a list of important items to pack for a successful journey.

The most important item to consider on a journey is Navigation. Our source for direction can come in the form of a compass, a paper atlas map, MapQuest, or Google maps on your iPhone. Consider this form of navigation. This type of mile marker takes me back to my youth. Growing up near the National Highway, Route 40, I was always fascinated with these huge white markers because they are a point of orientation, telling a traveler: here is where you are, here is how far you have come and here is how far you have left to go to a destination.

For Local Chapters, consider a mile marker assessment for the navigation of your chapter. How far have you come? Rejoice in those successes, celebrate your history. Where are you right now? Assess what is working for your chapter or what might need adjusted to keep your chapter on a steady path that works for all. And most importantly, in this navigation, where are you going? Plan for the growth and future of your chapter. These are discussions to share in a “family” style meeting. You can find the guide for facilitating such a meeting as well as a sample survey under the local chapter membership toolbox on the International website.

Often during a journey, the need arises to ask for directions. I like to think that our Founders asked one another for direction and had lively discussions in the early days of our sisterhood as they navigated their way. As a local chapter, taking the time to work together to chart your course and consult your map will bring joy to each member as you will each know and contribute to the direction you are traveling.

The second item on our checklist is protection from the elements. A good traveler will always be prepared for the known as well as the unknown conditions that might arise. One such consideration is sun or in P.E.O terms, “star” protection. As a chapter, protect those sisters who are prone to overexposure, those who perhaps sign up for every committee while holding an office, and agreeing to host meetings at her home. Nurture a consistent level of star exposure throughout your chapter. Each sister should consider doing her part by saying yes to committee work, yes to participating in an office, yes to seeking recipients. It is also extremely important to protect your newest sisters or those considering membership from the elements as well. Practice thorough pre and post acceptance counseling so that these sisters know what to expect as they begin their P.E.O. journey. By protecting against the elements, each local chapter and sister will maximize the joy of their journey.

Next up on our list is illumination. In all things, it is important to see where you are going, we need light when we are on a journey. Casting light onto a path, can insure that we don’t stumble over a root or take the wrong turn. In our Sisterhood, our star sheds light to us as each sister is reminded to use the virtues of our star as a guide on our journey. Local chapters should consider illuminating the path to our new members through thoughtful mentoring: teach our new sisters the ins and outs of our sisterhood, shine light on the route ahead of them so that they do not stumble. Please also share the light of our star to those sisters whose light may be dim, the non-participating sisters, maybe work or family commitments have their beam of light focused in a different direction; the inactive sisters, maybe their light has been unexpectedly dimmed due to family circumstances or illness. Sharing our light with others as we navigate our path will radiate the joy that is at the heart of our Sisterhood.

High up on my travel checklist is nourishment: what snacks to pack and when are we stopping to eat. Without nourishment, the body grows weak and weary, making a journey laborious and even dangerous. While P.E.O. sisters never fail to provide sources of delicious bodily nourishment, we also must serve as a source of nourishment to our projects and its recipients. Along the journey of our Sisterhood, six distinct projects were established and this, my sisters, is the summit of our P.E.O. mountain—to support women on their journey to reach their educational goals. Local chapters are charged with the endeavor to not only support our projects financially to the best of their abilities, but also to seek candidates. Go to your local high school to recruit for STAR candidates. Work with other

chapters in your area to visit local universities and career colleges to share information about ELF and IPS. Ask permission to leave a flyer in the library, the coffee shop, the dentist office about PCE. In this way, we will continue to make a difference in the journey of many grateful women through the joy of this nourishment.

The final item on our checklist is first aid. Even with the best training and preparation, there is risk for injury during a hike-- blistered feet, sore backs, aching shoulders. In our local chapters, we must each be prepared to provide first aid for one another as well as to our chapter as a whole. Give the first aid of loving concern to each sister, through a card, a text message, an email. Provide the first aid of talking to a sister who is considering going inactive. Offer the first aid of calling a non-resident sister to keep her in touch with her P.E.O. home. When we actively assess the health of each member, our individual chapter will thrive and experience the joyfulness that comes from being nurtured.

Those are five important items on the checklist for Local Chapter journeys. Some of the images I have shared have been from adventures with my family. There is a great similarity between those hikes and the journey of Local Chapters. Yes, you can take a hike or a journey on your own, but when you have a companion, it is much more enjoyable. It means someone to take turns leading the way, someone to wait for you to catch up, someone to help carry the load. A companion adds a layer of protection and safety. She adds another set of eyes to point out sights unseen, both danger and beauty. The best part of our P.E.O. journey is those sisters that we travel with, because who we travel with can be much more important than the destination. Take time during your journey to get to know your new members. Reach out to those sisters who are limited in their active participation. Invite your friend to join you on this journey. The bond of sisterhood has been at the heart of the P.E.O. journey from the very first step and will continue to strengthen our future steps.

As our Sisterhood celebrates our 150th year of journeying in the light of our star, I would encourage each of you to participate in the navigation of your local chapter's journey, to protect your sisters from the elements, to illuminate your light to others, to nourish our projects and recipients, to be prepared to administer first aid as needed.

In closing, remember sisters, hiking truly is a bit like life: The journey only requires you to put one foot in front of the other...again and again and again. And if you allow yourself the opportunity to be present throughout the entirety of the trek, you will witness beauty and joy every step of the way, not just at the summit.

So, let us experience the Joy of the Journey together this year!

WEST VIRGINIA STATE CHAPTER - LOVE GIFTS 2018

Donor	<i>In Memory Of (M) or In Honor Of</i>	Donor	<i>In Memory (M) or In Honor Of</i>
Cotley College--Total \$1,128.00			
Chapter Q	<i>(M) Betty Dills, Jo Cain, Elizabeth Norod</i>	Chapter U	<i>Delegates of Chapter U</i>
Chapter V	<i>Katy Montgomery</i>	Chapter X	<i>(M)Sidney Tedford</i>
Chapter AC	<i>Peg Steorts</i>	Kay Lamb, PSP	<i>(M)Judy Keller</i>
Kay Lamb, PSP	<i>(M)Becky Smith</i>	Katy Montgomery	<i>WV State Board</i>
K. Sue Moore	<i>(M)Emily Grayson</i>	Betty Stephens	<i>Sam Bethune</i>
Loretta Suitlas, PSP	<i>Juli Cramer</i>	Mary Sue Broadwater, PSP	<i>Barbara Phillips</i>
Barbara Phillips	<i>Charlotte Bee</i>	Barbara Phillips	<i>Linda Bennett</i>
Barbara Phillips	<i>Mary Sue Broadwater, PSP</i>	Barbara Phillips	<i>Lynn Dowler</i>
Barbara Phillips	<i>Donna Gault</i>	Barbara Phillips	<i>Pat Hess</i>
Barbara Phillips	<i>Margie Miller</i>	Barbara Phillips	<i>Sue Moore</i>
Barbara Phillips	<i>Marilyn Perry</i>	Barbara Phillips	<i>Carolyn Rings</i>
Educational Loan Fund (ELF) - Total \$260.00			
Dianne Kohelis	<i>Margaret Sandra Paull, PSP</i>	Lou Ella Lewis, PSP	<i>Katy Montgomery</i>
Katy Montgomery	<i>WV State Board</i>	Ann Paull	<i>(M)Nancy Paull</i>
Loretta Suitlas, PSP	<i>Chapter N</i>	Anna Bailey	<i>Sally Davis</i>
Marie Nelson	<i>(M)Lois Smith</i>	Sally Davis	<i>Mary Ann Osborne</i>
Ellen Neidermeyer, PSP	<i>WV State Board</i>		
International Peace Scholarship (IPS) - Total \$230.00			
Angela Cipriani	<i>Irene Marks</i>	Marie Nelson	<i>(M)Lois Smith</i>
Carol Couch, PSP	<i>Jean Bonar, PSP and Marianne Cunningham</i>	Katy Montgomery	<i>Sisters of Chapter V</i>
Loretta Suitlas, PSP	<i>(M)Margaret Chadwick, PSP</i>	Jennifer Huffman	<i>(M) Julia Garnett</i>
Ellen Neidermeyer, PSP	<i>PSPs</i>	Carolyn Rings	<i>Margie Miller</i>
Program for Continuing Education (PCE) - Total \$1,593.00			
Chapter A	<i>Janet Hamner</i>	Chapter I	<i>(M)Dorothy McGinnis</i>
Chapter I	<i>(M)Kathryn Merry</i>	Chapter J	<i>Liz Prather</i>
Chapter V	<i>Linda Rodgers, PSP</i>	Chapter W	<i>Amy Cumpston</i>
Chapter W	<i>Kelly Dlugos</i>	Chapter AB	<i>Jean Bonar, PSP</i>
Ede Ashworth	<i>Irene Marks</i>	Amy Carpenter	<i>(M)Elaine Pollock</i>
Juli Cramer	<i>Chapter Q</i>	Juli Cramer	<i>Linda Rodgers, PSP</i>
Juli Cramer	<i>Sharon Rowe</i>	Juli Cramer	<i>Sam Bethune</i>
Juli Cramer	<i>Karen Brimhall</i>	Juli Cramer	<i>Judy Langkamer, PSP</i>
Patricia Daugherty	<i>Marie Nelson</i>	Sandra Davies	<i>Mrs. John R. Davies</i>
Linda Edwards	<i>Mara Watson</i>	Linda Edwards	<i>Jacqueline Woods</i>
Phyllis Hamilton	<i>Juli Cramer</i>	Yvonne Johnson	<i>Marie Nelson</i>
Judy Langkamer, PSP	<i>Marilyn Pitcher</i>	Judy Langkamer, PSP	<i>Jane Johnson</i>
Judy Langkamer, PSP	<i>Jane Harris</i>	Judy Langkamer, PSP	<i>Mary Gevas</i>
Judy Langkamer, PSP	<i>Denise Orem</i>	Lou Ella Lewis, PSP	<i>Linda Rodgers, PSP</i>
Katy Montgomery	<i>Executive Board</i>	Kathy Snider, PSP	<i>(M)Lois Wade, PSP</i>
Betty Stephens	<i>Peggy Roberts</i>	Betty Stephens	<i>Judy Borger, PSP</i>
Loretta Suitlas, PSP	<i>Margaret Sandra Paull, PSP</i>	Nancy Ward	<i>Karen Brimhall</i>
Nancy Ward	<i>Juli Cramer</i>	Mara Watson	<i>Margaret Sandra Paull, PSP</i>
Chapter N	<i>(M)Mary Alice McCullough</i>	Chapter R	<i>(M)Elaine Pollock</i>
Chapter D	<i>(M)Anne B. Morgan</i>	Marie Nelson	<i>(M)Lois Smith</i>
Philomena Barata	<i>Merry Beth Hornbrook</i>	Barbara Daly	<i>Chapter U</i>
PSPs	<i>(M)Margaret Chadwick, PSP</i>	PSPs	<i>Sue Massey</i>
Diann Hayes	<i>(M)Julia Garnett</i>	Diann Hayes	<i>(M)Ruth Sweet</i>
Ellen Neidermeyer, PSP	<i>Ann Beck, PSP</i>	PSPs	<i>Sara Irons</i>
PSPs	<i>Leslie Bicksler</i>		

WEST VIRGINIA STATE CHAPTER - LOVE GIFTS 2018			
P.E.O. Scholar Awards (PSA) - Total \$675.00			
Chapter R	<i>Amy Carpenter</i>	Philomena Barata	<i>Virginia Petersen, PSP</i>
Jean Bolyard	<i>Amy Carpenter</i>	Carol Couch, PSP	<i>Bettie Steele</i>
Juli Cramer	<i>Becky Daniel, PSP</i>	Mary Gevas	<i>Chapter Q</i>
Mary Gevas	<i>Chapter G</i>	Judy Langkamer, PSP	<i>Becky Daniel, PSP</i>
Judy Langkamer, PSP	<i>Gwen Bush</i>	Susan St. Jean	<i>Becky Daniel, PSP</i>
Susan St. Jean	<i>Judy Langkamer, PSP</i>	Susan St. Jean	<i>Gwen Bush</i>
Loretta Suitlas, PSP	<i>Chapter AO, South Carolina</i>	Peggy Roberts	<i>Patricia Pritchard</i>
Chapter B	<i>Cecelia Barnett</i>	Marie Nelson	<i>(M)Lois Smith</i>
Becky Daniel, PSP	<i>Juli Cramer</i>	Jean Dailey	<i>Virginia Petersen, PSP</i>
Ellen Neidermeyer, PSP	<i>(M)Lois Wade, PSP</i>	Virginia Petersen, PSP	<i>Kelly Dlugos</i>
Virginia Petersen, PSP	<i>Kathy Gullion</i>	Virginia Petersen, PSP	<i>Karen Davis</i>
Virginia Petersen, PSP	<i>(M)Jerry Fletcher</i>	Virginia Petersen, PSP	<i>(M)Joe Santos</i>
Sharon Santos	<i>Virginia Petersen, PSP</i>		
P.E.O. STAR Scholarship (STAR) - Total \$720.00			
Chapter A	<i>Margaret Freed</i>	Chapter G	<i>Margie Miller</i>
Chapter J	<i>Rowena Baker, PSP</i>	Chapter K	<i>Juli Cramer</i>
Chapter M	<i>Donna Corbin</i>	Chapter R	<i>Barbara Bennett</i>
Roberta Absher	<i>Amy Carpenter</i>	Carol Couch, PSP	<i>Geri Sloane</i>
Carol Couch, PSP	<i>Chapter J</i>	Mary Gevas	<i>Chapter Z</i>
Lou Ella Lewis, PSP	<i>Paula Humen</i>	Margie Miller	<i>Mary Sue Broadwater, PSP</i>
Katy Montgomery	<i>WV State Board</i>	Loretta Suitlas, PSP	<i>Chapter AB</i>
Chapter V	<i>Donna Corbin</i>	Chapter G	<i>Margie Miller</i>
Marie Nelson	<i>(M)Lois Smith</i>	Sally Davis	<i>Jayne Whitlow</i>
Jennifer Huffman	<i>(M)Ruth Sweet</i>	Nancy Issenberg	<i>Lou Ella Lewis, PSP</i>
Caryol Longenecker, PSP	<i>Amy Cumpston</i>	Leah Martin	<i>(M)Karen Bobo</i>
Ellen Neidermeyer, PSP	<i>Chapter B</i>		
P.E.O. Foundation - \$50.00			
Donna Corbin	<i>WV State Board</i>	Donna Corbin	<i>Chapter R</i>
Rita Carper Terry Cottey College Scholarship Fund (RCTCCSF) - Total \$20.00			
Chapter N	<i>Juli Cramer</i>		
Jennie Bechtold Memorial Fund - Total \$430.00			
Chapter L	<i>Sharon Wharton, Golden Girl</i>	Chapter L	<i>Rebecca Deem</i>
Chapter L	<i>Sally Davis</i>	Ann Beck, PSP	<i>Jody Phillips</i>
Mary Gevas	<i>Chapter L</i>	Margie Miller	<i>Mary Gevas</i>
Denise Orem	<i>(M)Marion Meek</i>	Denise Orem	<i>Sharon Wharton, Golden Girl</i>
Denise Orem	<i>Mary Gevas</i>	Denise Orem	<i>(M)Demetra Varnes</i>
Denise Orem	<i>(M)Jennie Bechtold, PSP</i>	Denise Orem	<i>Chapter L</i>
Sally Davis	<i>(M)Alyce Foley</i>	Jan Deaner	<i>(M)Jennie Bechtold, PSP</i>
Marie Ausenheimer Memorial Scholarship Fund - Total \$200.00			
Ann Beck, PSP	<i>Sharon Wharton, Golden Girl</i>	Mary Gevas	<i>Chapter L</i>
Sally Davis	<i>Becky Deem</i>		
Chapter O WV Memorial Education Scholarship - Total \$70.00			
Chapter O	<i>Laura Wills</i>	Nancy Greenstreet	<i>Sharon Rowe</i>
Helen D. Fenton Memoria Fund - Total \$30.00			
Alison Poland	<i>Barbara Chakmakian</i>		
West Virginia Chapter General Fund - Total \$495.00			
Chapter X	<i>Juli Cramer</i>	Chapter AC	<i>Pat Gray</i>
Ede Ashworth	<i>Chapter N's 50th Anniversary</i>	Cecelia Barnett	<i>Officers of Chapter B</i>
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Amy Carpenter	<i>Donna Corbin</i>	Juli Cramer	<i>WV State Board</i>
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Chapter R	<i>Donna Corbin</i>	PSPs	<i>WV State Board</i>
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**BYLAWS AND STANDING RULES OF
WEST VIRGINIA STATE CHAPTER
P.E.O. SISTERHOOD**

As Amended at Lewisburg, WV on April 28, 2018

**ARTICLE I
CONVENTION OF WEST VIRGINIA STATE CHAPTER**

SECTION 1. MEMBERS. The convention of West Virginia State Chapter shall consist of the following active members when present and registered: the executive board, past presidents of the state chapter, resident past presidents of International Chapter, chairmen of standing committees, chairman of the nominating committee, and two delegates from each local chapter.

SECTION 2. TIME. The convention of West Virginia State Chapter shall be held during the last weekend in April. The dates shall be determined by the hostess chapters and the executive board. In case of necessity, the executive board and hostess chapters shall have the power to change the date(s) of the meeting.

SECTION 3. HOSTESS CHAPTERS. Members of the convention of West Virginia State Chapter shall have housing and meals arranged by two or more hostess chapters, grouping of chapters to be determined by the executive board. No chapter shall host a state convention until it has been organized at least seven years.

SECTION 4. FORMAL ACTION. Any bylaws adopted by the convention of West Virginia State Chapter, which must be implemented by the local chapters, shall become effective immediately at the close of convention.

SECTION 5. REPORTS. Within one month following convention, delegates shall give a report of convention business to their respective chapters. Any chapter not attending state convention must have their convention report given by the state officer of the board's choosing. The chapter will pay all of her expenses to get to and from their chapter and will house her if necessary. The chapter will pay to the board a thirty-five dollar (\$35.00) fee.

**ARTICLE II
REPRESENTATION IN CONVENTION OF INTERNATIONAL CHAPTER**

SECTION 1. DELEGATES. For the purpose of representation in Convention of International Chapter, one delegate shall be chosen for every group of seven local chapters or major fraction thereof; the delegate to be nominated by chapters in rotation. In groups of new chapters, this rotation shall be in order of organization. Groupings shall be made by the executive board and printed in the proceedings each year. Each chapter entitled to representation shall nominate its delegate and an alternate by or at the first meeting in March and shall submit their names as required by International Chapter.

SECTION 2. ELIGIBILITY. Nominees shall have been members of the convention of the West Virginia State Chapter which may include the convention at which the nominee is elected.

SECTION 3. PAST STATE PRESIDENT REPRESENTATION IN INTERNATIONAL CONVENTION. The past presidents of state chapter entitled to housing and meals of Convention of International Chapter shall be chosen by past presidents in attendance at convention of state chapter. A vacancy in representation of past presidents shall be filled by the state chapter president from the list of eligible past presidents.

SECTION 4. VACANCY IN THE DELEGATION. A vacancy in the delegation shall be filled by the president of the state chapter who shall appoint in the following order: (1) the alternate; (2) a member of the chapter entitled to representation as recommended by the chapter; (3) a member from another chapter in the group; (4) a member from the state chapter at large. A chapter failing to have representation in its regular turn is ineligible to nominate a delegate until its next regular turn.

SECTION 5. REPORTS. It shall be the duty of each delegate to present a report in person to chapters as assigned by the state president. The report, prepared by an International Convention delegate or committee of delegates designated by the state president, is to be presented to chapters within six weeks of the end of International Convention.

ARTICLE III ELECTIONS

SECTION 1. TENURE OF OFFICE. No officer of West Virginia State Chapter shall serve more than one year in the same office.

SECTION 2. ELIGIBILITY. Any candidate for election to the executive board must have been duly elected, installed and have served as president of a local chapter and must be a member of the convention at which her name is presented except as provided in the Constitution, Part II, Article VI.

SECTION 3. SEQUENCE OF OFFICERS. The sequence of state chapter officers shall be: president, vice president, organizer, treasurer and secretary.

SECTION 4. NOMINATION OF OFFICERS. A nominating committee of three members shall be appointed by the president just before convention is closed with pre-approval of the executive board. The chairman shall be the most recent past president and the other two members selected from different geographical areas of the state.

At the following convention, this committee shall present the name of one nominee for each office.

Chapters who wish to recommend a member for consideration by the nominating committee shall submit the name to the chairman by March 1.

SECTION 5. ELECTION OF OFFICERS. The report of the nominating committee shall be given immediately preceding the election. Election shall be by written ballot unless the committee has made but one nomination for each office and there are no further nominations from the floor as each office is called in sequence. If there are no nominations from the floor, by general consent the ballot may be dispensed with and the vote taken by voice on the entire ticket. If there are nominations from the floor for one or more offices, separate elective ballots for each office shall be taken. A majority of votes cast shall elect and voting shall not be limited to the nominees.

SECTION 6. VACANCIES. Vacancies occurring after state convention, except that of president, shall be filled by an eligible member appointed by the state president and approved by the executive board.

ARTICLE IV SPECIAL DUTIES OF STATE OFFICERS

SECTION 1. PRESIDENT. Shall appoint members of standing committees before close of convention with approval of the executive board:

- A. Historian in even years.
- B. One member of the Finance Committee.
- C. One member of the Amendments and Recommendations Committee.
- D. One member of the Rita C. Terry Cottey College Scholarship Committee.
- E. One member of the Membership Committee.
- F. Unaffiliate Chairman in odd years.
- G. Technology Chairman in even years.
- H. Adviser to each project chairman on a yearly basis, preferably a past state president.

She shall also appoint a Nominating Committee consisting of three members, the chairman of which shall be the immediate past state president. This committee shall serve for one year and shall be responsible for nominating members to the executive board.

SECTION 2. VICE PRESIDENT.

- A. Shall serve as proxy organizer.
- B. Shall serve as editor of the state newsletter.
- C. Shall have charge of the Time of Remembrance.
- D. Shall serve as an ex officio member, without vote, of the Finance Committee.

SECTION 3. ORGANIZER.

- A. Shall serve as ex officio member, without vote, of the Membership Committee.
- B. Organizer, or her proxy, shall make biennial official visits to each chapter organized for more than three years pursuant to the schedule determined by the state board.

- C. Shall make two consecutive annual visits to each new chapter following its receipt of charter.
- D. Shall visit any chapter in the alternate year provided a request has been submitted by the chapter to the organizer prior to October 1, or if the organizer deems additional visits advisable.
- E. Shall supervise an exemplification of the procedures for P.E.O. chapter meetings and/or Ceremony of Initiation or period of instruction during the days of convention of state chapter.
- F. Shall examine local yearbooks when received and notify chapter when errors occur.

SECTION 4. TREASURER.

- A. Shall close the treasurer's books by March 31 of each year and have them audited prior to convention by an auditing committee approved by the executive board.
- B. Shall serve as an ex officio member, without vote, of the Finance Committee.
- C. Shall oversee the duties assigned to an assistant treasurer by the executive board.

SECTION 5. SECRETARY.

- A. Shall have the minutes of convention approved by the immediate past president and the Committee to Approve Minutes.
- B. Shall notify the local chapters entitled to representation in Convention of International Chapter by February 1 of the year the convention is held.

SECTION 6. GENERAL DUTIES OF OFFICERS. The executive board shall consult and advise during the annual interval and shall transact necessary business. Appointments for the new term may be made and approved after election.

**ARTICLE V
FINANCE**

SECTION 1. DUES.

- A. The annual dues of West Virginia State Chapter shall be forty-three dollars (\$43.00) per active member to be allocated as follows: Twenty-six dollars (\$26.00) for International Chapter dues, which includes six dollars (\$6.00) for Cottey College; seventeen dollars (\$17.00) for state chapter dues.
- B. The state chapter dues shall be allocated annually as recommended by the Finance Committee with the approval of the executive board and presented to and adopted by the convention of state chapter.

SECTION 2. EXPENSE OF CONVENTION OF STATE CHAPTER.

- A. Each chapter shall pay the following: all expenses including meals, lodging and transportation for its elected delegates to convention of state chapter.

- B. The state chapter shall pay the following: hall renting, printing of bylaws, programs and proceedings, meals, lodging and transportation of the executive board, chairmen of standing committees, one convention vocalist, one convention instrumentalist, and chairman of nominating committee when not otherwise members of convention, and one night's pre-convention lodging at the regular rate for the president.
- C. The hostess chapters shall pay for badges, markers, decorations, speakers, entertainers, supply kits for members of convention and all other such items of expense not paid by the state chapter.

SECTION 3. EXPENSE OF CONVENTION OF INTERNATIONAL CHAPTER.

- A. West Virginia State Chapter shall pay expenses not paid by International Chapter to Convention of International Chapter of the president, vice president, executive officer chosen by the board, local chapter delegates, immediate past president, and the past president(s) entitled to housing and meals. The maximum to be reimbursed to the above attendees for the day before and the day after the official start and end of Convention shall be determined by the executive board after consultation with the Finance Committee. Additionally, West Virginia State Chapter shall pay registration and housing costs for the two remaining executive board members to attend Convention of International Chapter. All requests for reimbursement must be substantiated by original receipts or other documentation. In case a past president is residing in another state, the allowance for transportation shall be from her present city of residence, or from her former city of residence in West Virginia, whichever is the lesser amount.
- B. West Virginia State Chapter shall pay travel expenses for delegates reporting on the Convention of International Chapter. In case a past president is residing in another state, the allowance for transportation shall be from her present city of residence, or from her former city of residence in West Virginia, whichever is the lesser amount.

SECTION 4. EXPENSE OF STATE CHAPTER. The state chapter shall pay the following:

- A. All necessary expenses of the officers in conducting the business of the state chapter.
- B. The necessary expenses of the Historian, and the Chairman of the Amendments and Recommendations, Finance, Nominating, Membership, Rita C. Terry Cottey College Scholarship Committees, the Unaffiliate Chairman and Technology Chairman.
- C. Expenses of the state organizer and proxies by documentation of mileage must be submitted within three (3) months after being incurred. If requested, an advance sum of up to two hundred dollars (\$200.00) can be paid to state organizer to be substantiated by later documentation.

SECTION 5. FISCAL YEAR. The fiscal year shall be from April 1 through March 31 of the following year.

SECTION 6. AUDITOR. The executive board of West Virginia State Chapter shall appoint an auditor or an auditing committee to audit the state chapter financial reports.

**ARTICLE VI
STANDING COMMITTEES**

SECTION 1. AMENDMENTS AND RECOMMENDATIONS COMMITTEE.

- A. Shall consist of three members to be composed of the immediate past president and Two active members of West Virginia State Chapter. The two members shall be appointed by the state president for a term of two years with the senior member as chairman.
- B. Shall prepare and present proposed amendments to the Study and Research Committee of International Chapter for review prior to distribution.

SECTION 2. FINANCE COMMITTEE.

- A. Shall consist of three active members of West Virginia State Chapter, each appointed for a term of three years by the state president. The senior member in point of service shall be chairman. In the case of the appointment of an entirely new committee, the president shall designate the chairman, second and third members. The treasurer and vice president shall be ex officio members, without vote of this committee.
- B. Shall prepare a budget for the state chapter for the ensuing year to be approved by the executive board and to be presented for consideration at convention.

SECTION 3. RITA C. TERRY COTTEY COLLEGE SCHOLARSHIP COMMITTEE.

- A. Shall consist of a member of the Executive Board of West Virginia State Chapter as chairman and two active members of West Virginia State Chapter, each appointed for a term of two years.
- B. The duties of the committee shall be:
 - 1. To receive application for the scholarship.
 - 2. To report the name of the awardee to the executive board by April 1.
 - 3. To notify the applicant of the award.
 - 4. To consult with the state treasurer concerning the raising and investing of scholarship funds.
- C. The state chapter, upon recommendation by the Rita C. Terry Cottey College Scholarship Fund Committee, may annually award to a student at Cottey College a scholarship of up to four thousand dollars (\$4000) from that fund if monies are available. If two or more students are recommended, the scholarship will be divided in accordance with the committee's recommendation.
- D. An applicant shall be a resident of West Virginia and must have been accepted for admission to Cottey before the scholarship can be awarded (but not necessarily before she applies). Each applicant shall submit her application to the chairman of the committee by March 1, including recommendations of high school faculties, based upon character, personality, purpose and any other information deemed necessary by the committee.
- E. Monies for the Scholarship Fund shall be raised by gifts from chapters and individuals. The amount in the fund shall not fall below five thousand dollars (\$5,000) at any time.
- F. The Cottey College Scholarship was established as a state project at our first state convention in honor of Rita Carper Terry, our first state president.

SECTION 4. HISTORIAN.

- A. Shall be appointed by the state president for a term of two years.
- B. Shall collect and record data relative to P.E.O. in West Virginia.
- C. Shall report at each convention of state chapter.

SECTION 5. UNAFFILIATE CHAIRMAN.

- A. Shall be appointed by the state president for a term of two years.
- B. Shall collect and record data relative to unaffiliates in West Virginia.
- C. Shall serve as Reciprocity Contact Person for West Virginia.
- D. Shall report at each convention of state chapter.
- E. Shall serve as ex officio member, without vote, of the Membership Committee.

SECTION 6. MEMBERSHIP COMMITTEE.

- A. Shall consist of three active members of West Virginia State Chapter, each appointed for a term of three years by the state president. The senior member in point of service shall be chairman. In the case of the appointment of an entirely new committee, the president shall designate the chairman, second and third members. The unaffiliate chairman and the organizer shall be ex officio members, without vote, of this committee.
- B. Shall help chapters strengthen membership and build new chapters.
- C. Shall disseminate membership information to the chapters.
- D. Shall communicate between the state board and the local chapters.
- E. Shall assist in the follow-up on unaffiliates.
- F. Shall encourage nurturing all members.
- G. Shall report at each convention.

SECTION 7. TECHNOLOGY CHAIRMAN.

- A. Shall be appointed by the state president for a term of two years.
- B. Shall update the state website monthly as directed by the West Virginia Executive Board.
- C. Shall provide audio visual support as needed at state convention.
- D. Shall provide technical support: Be available to answer questions and give advice on technology issues throughout the year.

**ARTICLE VII
ASSISTANT TREASURER**

SECTION 1. APPOINTMENT. An assistant treasurer may be appointed annually by the executive board by April 1. She shall be an active member of the P.E.O. Sisterhood but not a member of the state board. No appointment shall be made until evidence of qualifications has been submitted. Removal from office may be made by the same authorities for sufficient cause.

SECTION 2. DUTIES. The duty of an assistant treasurer is to assist the state treasurer by keeping the financial records of West Virginia State Chapter.

SECTION 3. REMUNERATION. The amount of salary and expenses to be paid to an assistant treasurer shall be determined by the state board and the Finance Committee and shall be paid in a manner agreeable to the employee and the Finance Committee.

**ARTICLE VIII
ORGANIZATION AND OFFICIAL VISITS OF CHAPTERS**

SECTION 1. Each charter initiate shall be recommended by letters to the organizer from three members of the P.E.O. Sisterhood.

SECTION 2. The local chapter shall be responsible for housing and meals of the organizer or her proxy at the time of official visit of a chapter.

**ARTICLE IX
SPECIAL DUTIES OF LOCAL CHAPTER OFFICERS**

SECTION 1. PRESIDENT. Shall write and submit an annual letter for chapter approval, which shall be sent to the president and a copy to the historian of West Virginia State Chapter before March 1. This letter shall include the following: total membership, increase or decrease in membership, average attendance, results of chapter goals achieved for the year, contributions to P.E.O. Projects and other philanthropic work, sponsorship of P.E.O. project recipients, report of activity for Cottey College, program features, social activities, and P.E.O. spirit. A copy shall be filed in a chapter history, and a copy mailed to each non-resident.

SECTION 2. CORRESPONDING SECRETARY.

- A. Shall send one copy of the yearbook to each of the state officers, Historian, Unaffiliate Chairman, Membership Chairman and Nominating Chairman by June 30.
- B. Shall send any proposed amendments to the state chapter bylaws and standing rules to the chairman of the Amendments and Recommendations Committee prior to the submission deadline stated in Article X, Section 2 and Standing Rule 7.

SECTION 3. RECORDING SECRETARY. Shall send in March, as instructed by the executive board, a copy of local bylaws for review if changes have been made in the bylaws during the fiscal year.

**ARTICLE X
AMENDMENTS**

SECTION 1. These bylaws may be amended by a two-thirds vote of members present and voting at any convention of West Virginia State Chapter.

SECTION 2. Proposed amendments shall be endorsed by a local chapter, the executive board or a standing committee of the state chapter. They shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by November 1.

Before such proposed amendments will be considered, copies of all proposed amendments to be presented at convention of state chapter shall be sent to the following for their consideration at least one month before the state convention: each local chapter president, officers of state chapter, past presidents of state chapter, A&R Committee members, chairmen of state standing committees, S&R adviser, S&R committee chairman, representative of International Chapter, and resident past president(s) of International Chapter. The state president will direct the official distribution of the amendments.

STANDING RULES

1. The West Virginia State Chapter Executive Board may outline any necessary yearbook requirements; copies of these requirements shall be sent to each local chapter.
2. The chairmen of convention shall keep a notebook of duties and expenses of the hostess chapters. This record shall be given to the succeeding chapters within thirty days after convention.
3. During convention, only the hostess chapters may sell merchandise.

All circulation of advertising for sales of raffles must have prior approval of the executive board. (See Policy Section of IOLC).

The chapter bears the responsibility to research and follow all applicable local and West Virginia State gambling and tax laws and provide proof of such to the executive board prior to the date of the event.

4. The Time of Remembrance at convention shall include only those deaths reported by March 1.
5. All chapter contributions to P.E.O. projects shall be made payable to the West Virginia State Chapter, P.E.O. Sisterhood and sent to the state treasurer. All contributions must be accompanied by a gift transmittal form to designate the project.

All contributions from individuals to P.E.O. projects shall be made payable to the project: P.E.O. Program for Continuing Education, P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship, P.E.O. Scholar Awards, and P.E.O. STAR Scholarship. Contributions must be sent with the Individual Donation Form, found on the P.E.O. International website and sent to: P.E.O. Executive Office, Treasurer's Department, 3700 Grand Avenue, Des Moines, IA 50312.

Contributions to Cottey College shall be sent to: Institutional Advancement, Cottey College, 1000 West Austin, Nevada, MO 64772

6. The President shall appoint a committee of three members who shall be in attendance at the meetings of convention at which she will preside who will confer with the secretary in the approval of the convention minutes.

7. Amendments to the Standing Rules of West Virginia State Chapter shall be proposed only by a local chapter, a state standing committee, or the executive board. They shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by November 1. Such proposed amendments shall be adopted by a majority vote of members present and voting in convention of West Virginia State Chapter, provided that copies of the proposed amendments shall have been sent at least one month prior to convention to each local chapter president, officers of state chapter, past presidents of state chapter, A & R committee members, chairmen of state standing committees, S & R adviser, S & R committee chairman, representative of International Chapter, and resident past president(s) of International Chapter. The state president will direct the official distribution of the amendments.

PLEASE RETAIN THESE BYLAWS AND STANDING RULES.

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